Welcome to BlackCat Transit LIVE!

Main Points:

Reference the BlackCat Overview

The slides will address the Overview, we can access BlackCat for further details

This training will focus on the functions of BlackCat

Ask your project manager for Content Suggestions

Open discussion today, following the order of BlackCat tabs

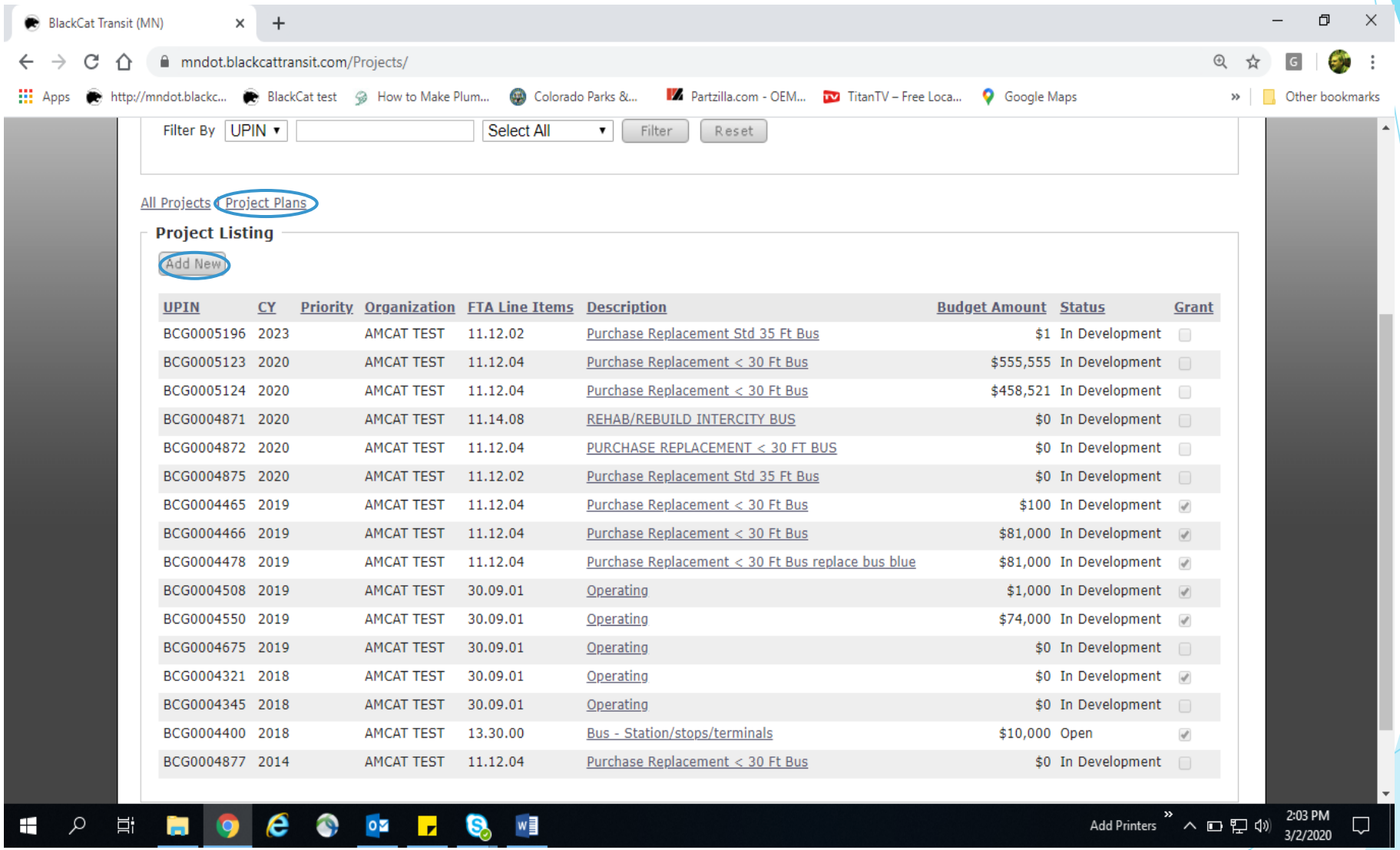
- Feel free to jump in whenever it is proper

A note taker will document questions or ideas that cannot be addressed today

Small note on why your password may not work and what to do about it

BlackCat Grants is now BlackCat Transit. Mndot.blackcattransit.com

Project Tab Overview



UPIN	CY	Priority	Organization	FTA Line Items	Description	Budget Amount	Status	Grant
BCG0005196	2023		AMCAT TEST	11.12.02	Purchase Replacement Std 35 Ft Bus	$1	In Development	☐
BCG0005123	2020		AMCAT TEST	11.12.04	Purchase Replacement < 30 Ft Bus	$555,555	In Development	☐
BCG0005124	2020		AMCAT TEST	11.12.04	Purchase Replacement < 30 Ft Bus	$458,521	In Development	☐
BCG0004871	2020		AMCAT TEST	11.14.08	REHAB/REBUILD INTERCITY BUS	$0	In Development	☐
BCG0004872	2020		AMCAT TEST	11.12.04	PURCHASE REPLACEMENT < 30 FT BUS	$0	In Development	☐
BCG0004875	2020		AMCAT TEST	11.12.02	Purchase Replacement Std 35 Ft Bus	$0	In Development	☐
BCG0004465	2019		AMCAT TEST	11.12.04	Purchase Replacement < 30 Ft Bus	$100	In Development	☑
BCG0004466	2019		AMCAT TEST	11.12.04	Purchase Replacement < 30 Ft Bus	$81,000	In Development	☑
BCG0004478	2019		AMCAT TEST	11.12.04	Purchase Replacement < 30 Ft Bus replace bus blue	$81,000	In Development	☑
BCG0004508	2019		AMCAT TEST	30.09.01	Operating	$1,000	In Development	☑
BCG0004550	2019		AMCAT TEST	30.09.01	Operating	$74,000	In Development	☑
BCG0004675	2019		AMCAT TEST	30.09.01	Operating	$0	In Development	☐
BCG0004321	2018		AMCAT TEST	30.09.01	Operating	$0	In Development	☑
BCG0004345	2018		AMCAT TEST	30.09.01	Operating	$0	In Development	☐
BCG0004400	2018		AMCAT TEST	13.30.00	Bus - Station/stops/terminals	$10,000	Open	☑
BCG0004877	2014		AMCAT TEST	11.12.04	Purchase Replacement < 30 Ft Bus	$0	In Development	☐

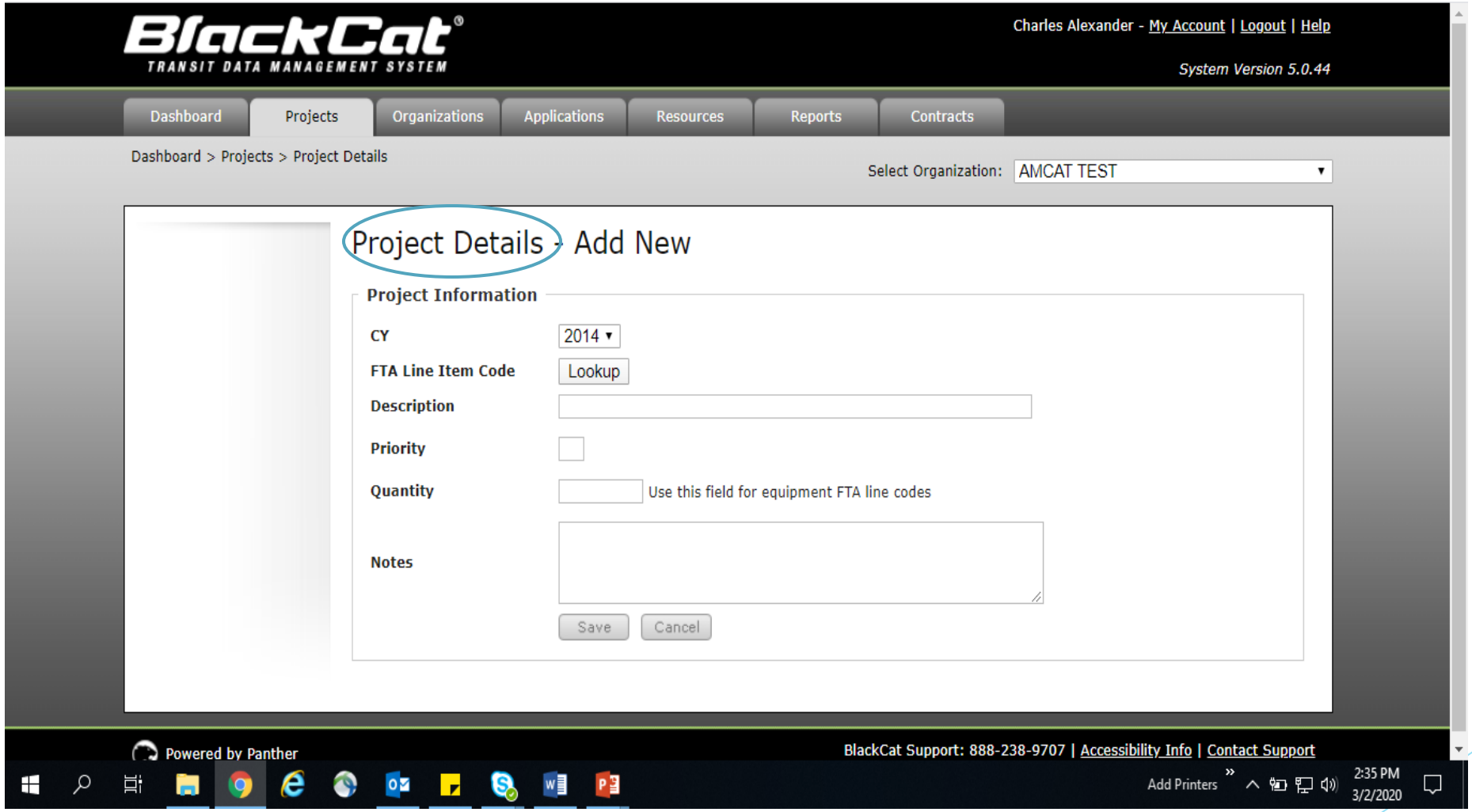
Project Plans View- aka 10 yr Capital Plan

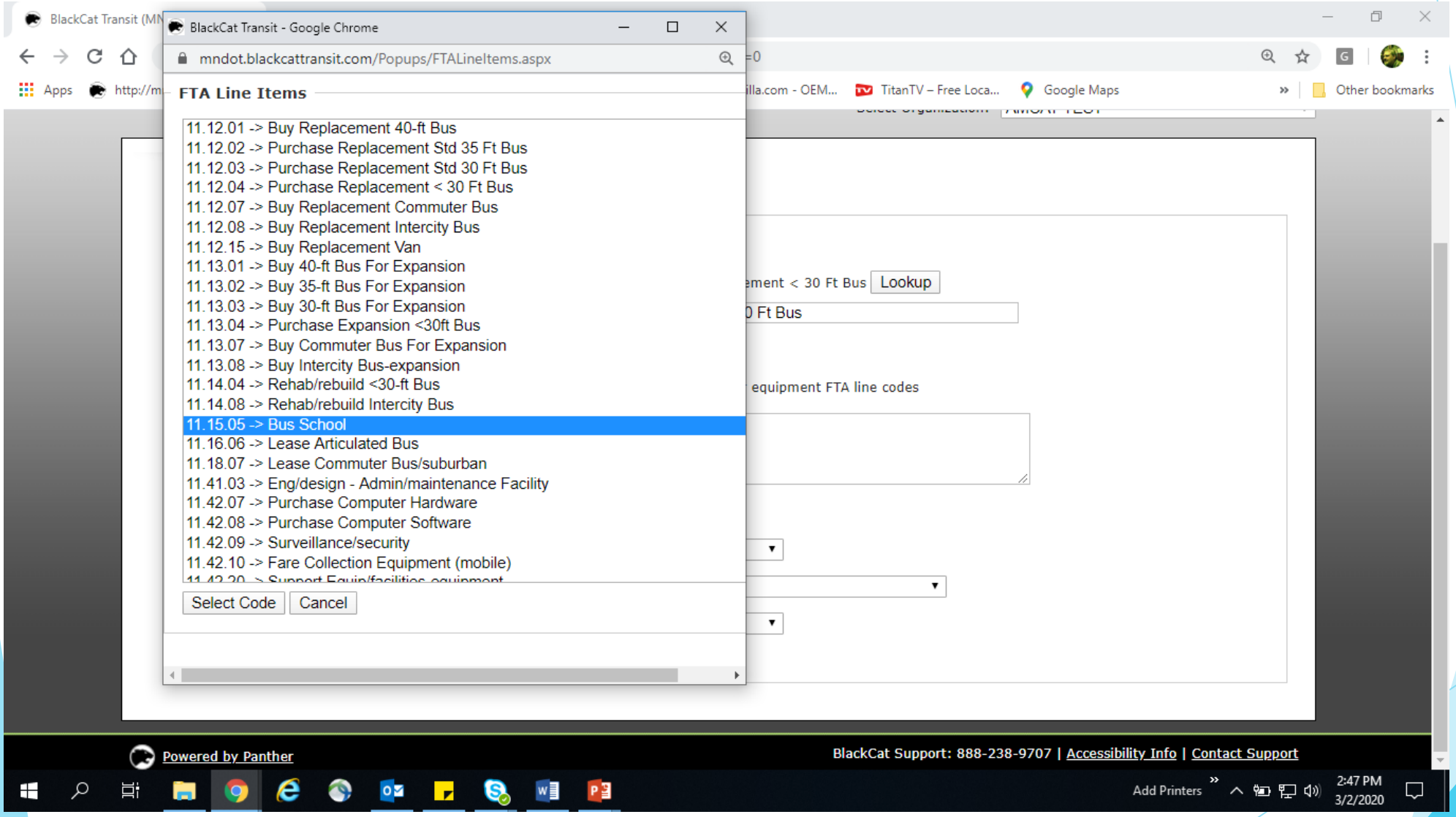
10 Year Capital Project Plan

Select Agency: AMCAT TEST

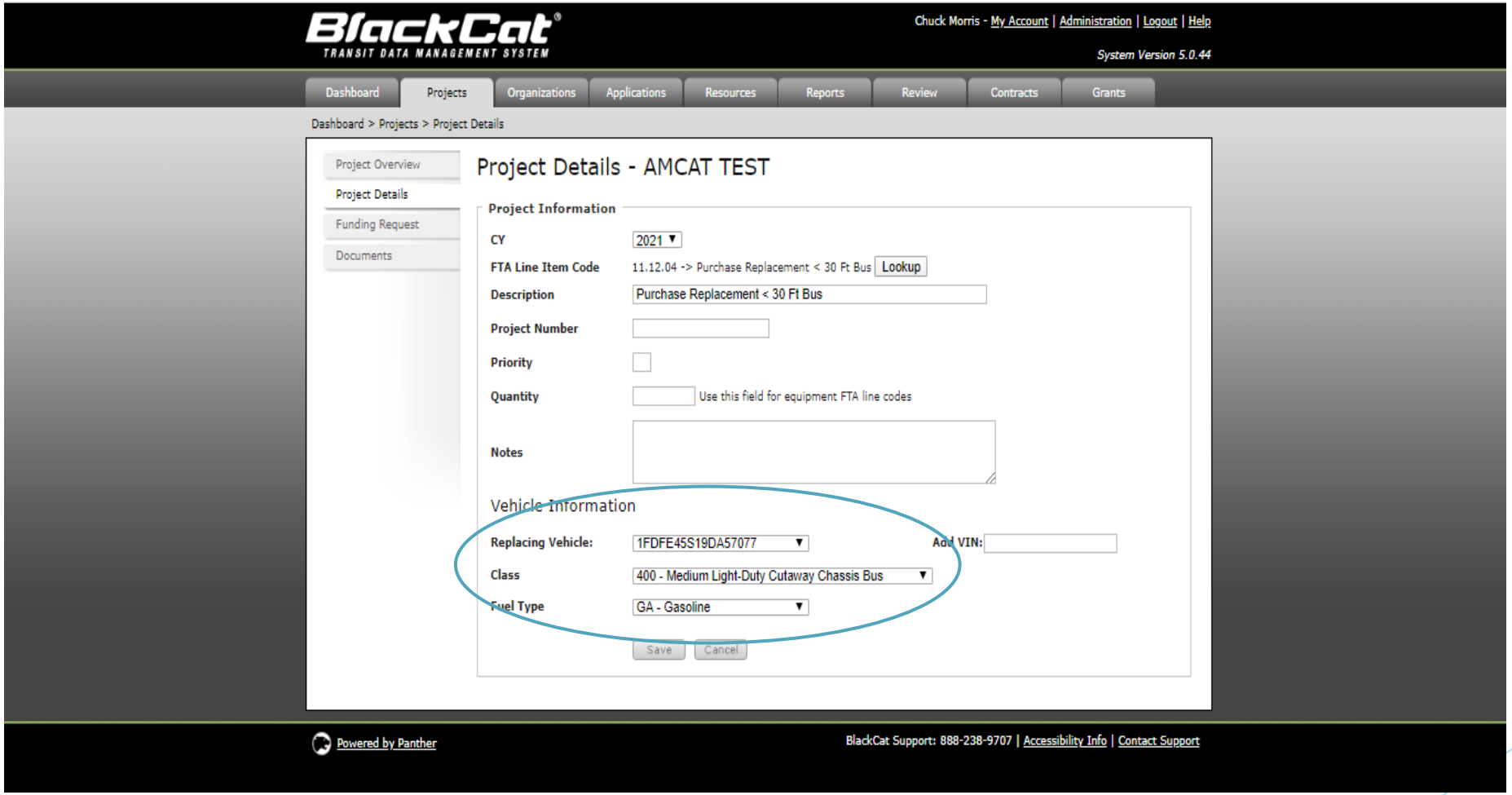
Cost Category	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
1711 - Vehicle Cost	$1,014,076									
1712 - Farebox(es)										
1713 - AVL/MDT										
1714 - Camera(s)										
1715 - Logos										
1716 - Radio (Communication Equipment)										
1717 - Other Bus Related Equipment										
1720 - Lift, Ramp Expenses, etc.										
1730 - Radio Equipment Expenses				$1						
1740 - Fare Box Expenses										
1750 - Other Capital Expenses (Specify in Request for Funds)										
1760 - Facility Purchase and/or Construction Cost										
Totals	**$1,014,076**	**$0**	**$0**	**$1**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

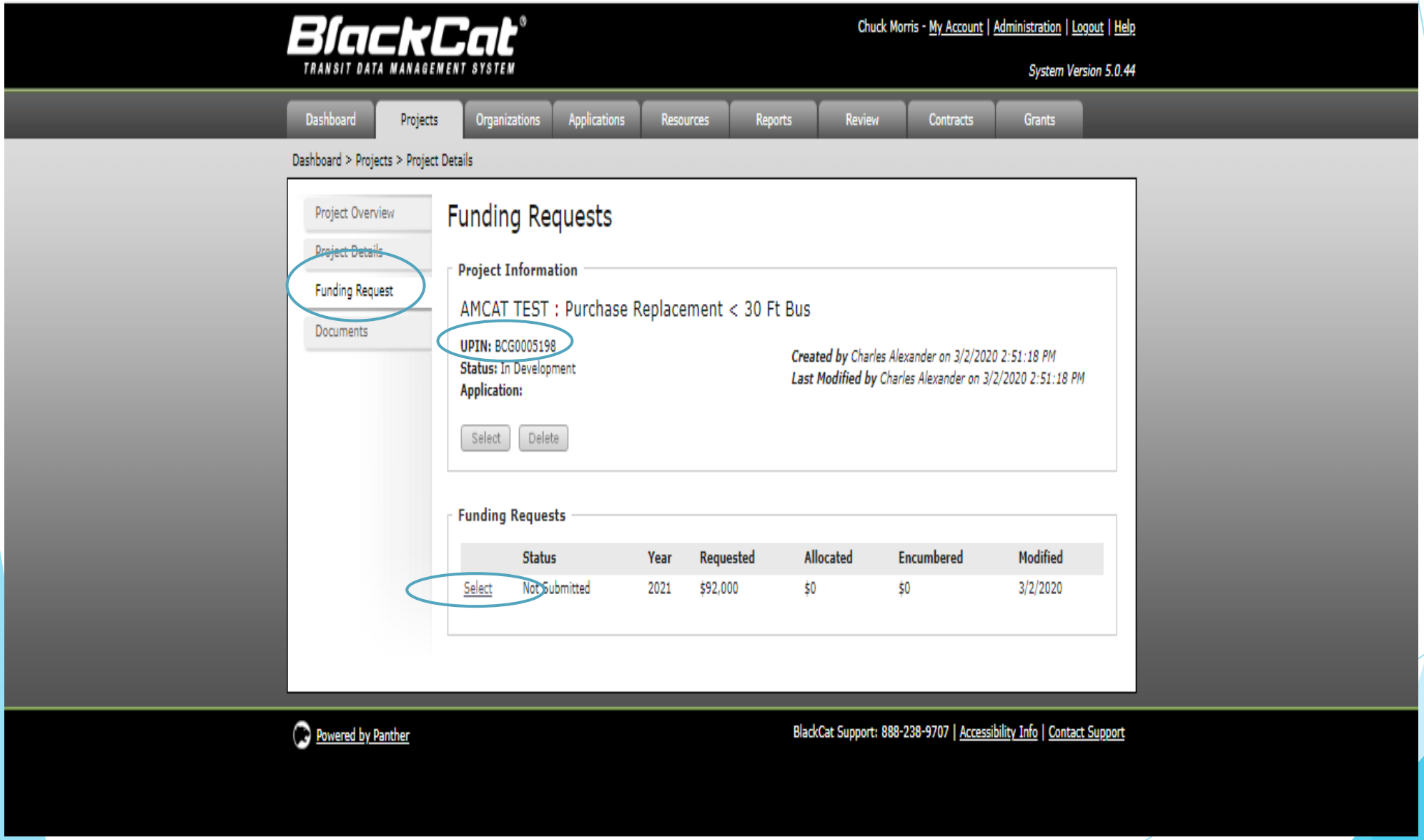
Create a project – Step 1
Project Details



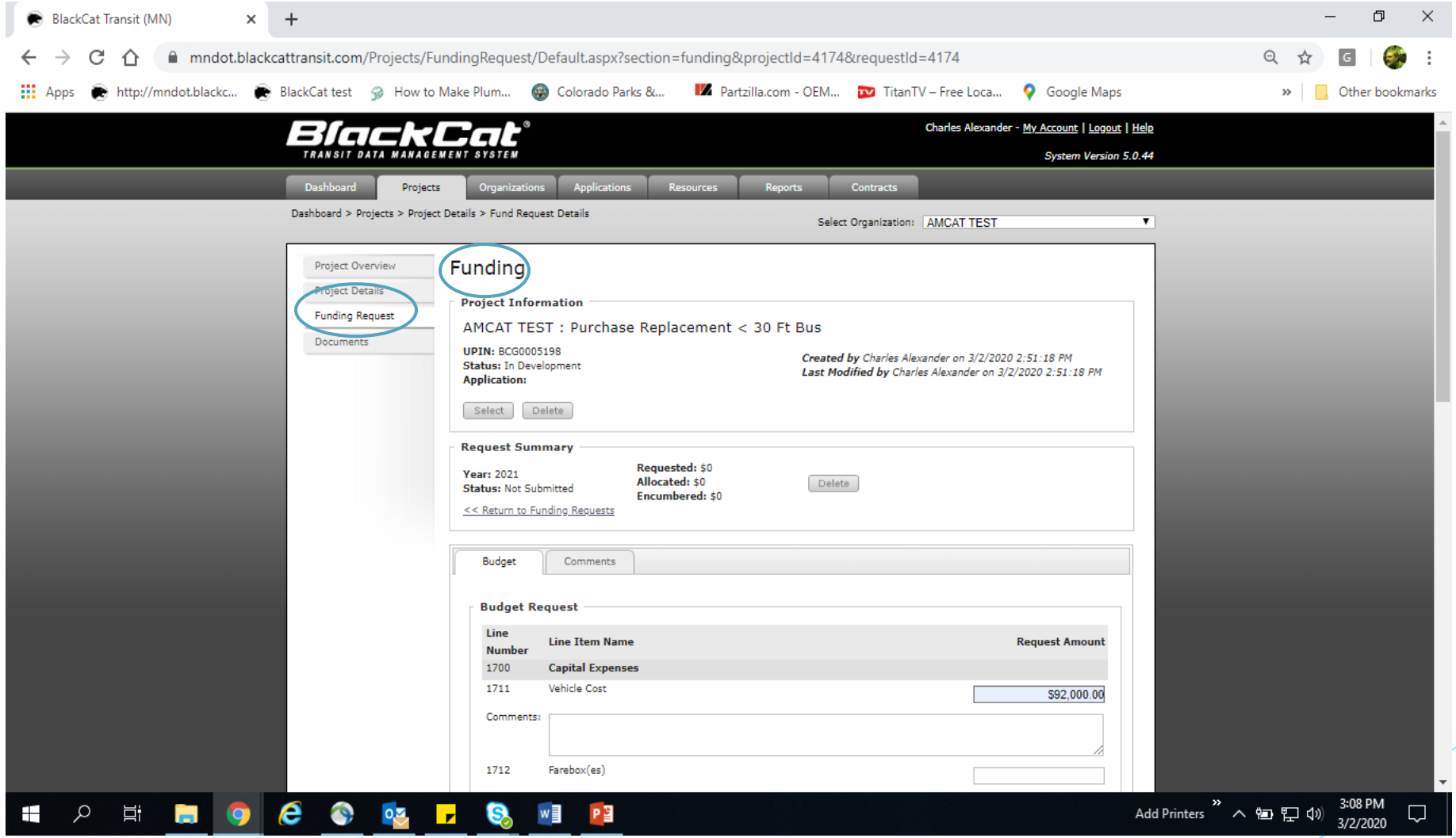

BlackCat Transit - Google Chrome
mndot.blackcattransit.com/Popups/FTALineItems.aspx
FTA Line Items
11.12.01 -> Buy Replacement 40-ft Bus
11.12.02 -> Purchase Replacement Std 35 Ft Bus
11.12.03 -> Purchase Replacement Std 30 Ft Bus
11.12.04 -> Purchase Replacement < 30 Ft Bus
11.12.07 -> Buy Replacement Commuter Bus
11.12.08 -> Buy Replacement Intercity Bus
11.12.15 -> Buy Replacement Van
11.13.01 -> Buy 40-ft Bus For Expansion
11.13.02 -> Buy 35-ft Bus For Expansion
11.13.03 -> Buy 30-ft Bus For Expansion
11.13.04 -> Purchase Expansion <30ft Bus
11.13.07 -> Buy Commuter Bus For Expansion
11.13.08 -> Buy Intercity Bus-expansion
11.14.04 -> Rehab/rebuild <30-ft Bus
11.14.08 -> Rehab/rebuild Intercity Bus
11.15.05 -> Bus School
11.16.06 -> Lease Articulated Bus
11.18.07 -> Lease Commuter Bus/suburban
11.41.03 -> Eng/design - Admin/maintenance Facility
11.42.07 -> Purchase Computer Hardware
11.42.08 -> Purchase Computer Software
11.42.09 -> Surveillance/security
11.42.10 -> Fare Collection Equipment (mobile)
Select Code
Cancel
Lookup
equipment FTA line codes
Powered by Panther
BlackCat Support: 888-238-9707 | Accessibility Info | Contact Support
Add Printers
2:47 PM
3/2/2020

Project Details

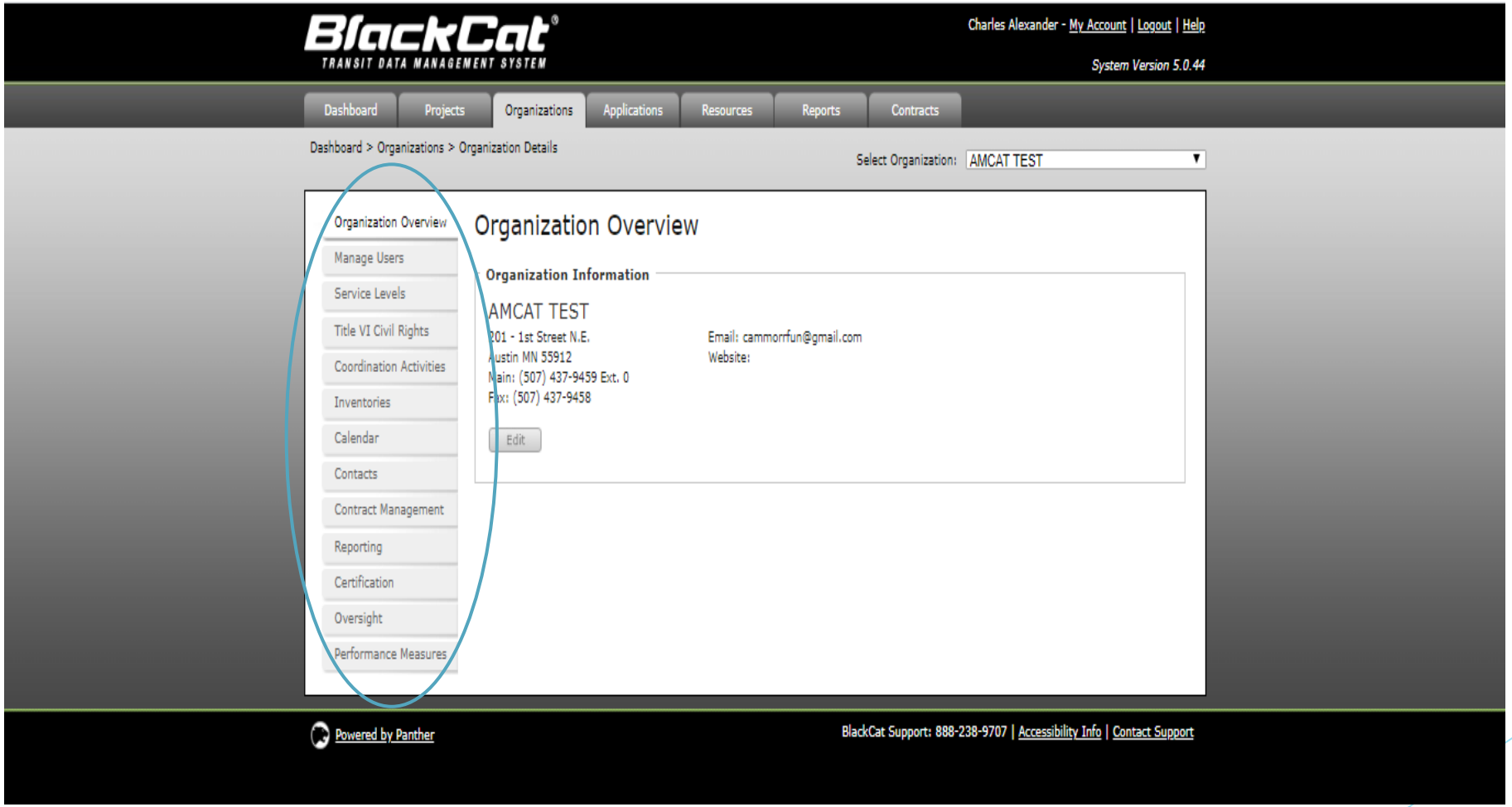



BlackCat
TRANSIT DATA MANAGEMENT SYSTEM
Chuck Morris - My Account | Administration | Logout | Help
System Version 5.0.44
Dashboard
Projects
Organizations
Applications
Resources
Reports
Review
Contracts
Grants
Dashboard > Projects > Project Details
Project Overview
Project Details
Funding Request
Documents
Funding Requests
Project Information
AMCAT TEST : Purchase Replacement < 30 Ft Bus
UPIN: BCG0005198
Status: In Development
Application:
Created by Charles Alexander on 3/2/2020 2:51:18 PM
Last Modified by Charles Alexander on 3/2/2020 2:51:18 PM
Select
Delete
Funding Requests
Status
Year
Requested
Allocated
Encumbered
Modified
Select
Not Submitted
2021
$92,000
$0
$0
3/2/2020
Powered by Panther
BlackCat Support: 888-238-9707 | Accessibility Info | Contact Support

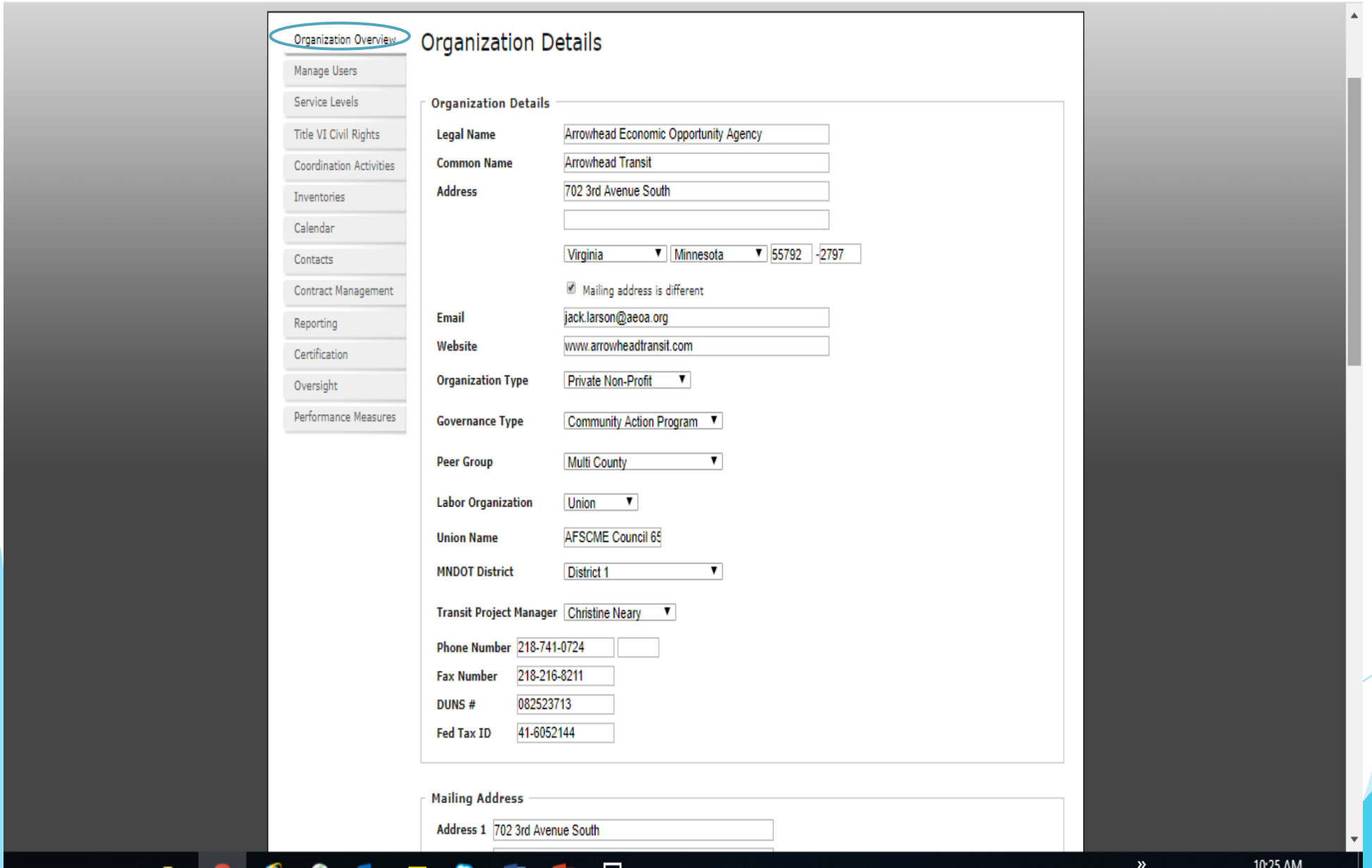
Create a project – Step 2
Fund Request



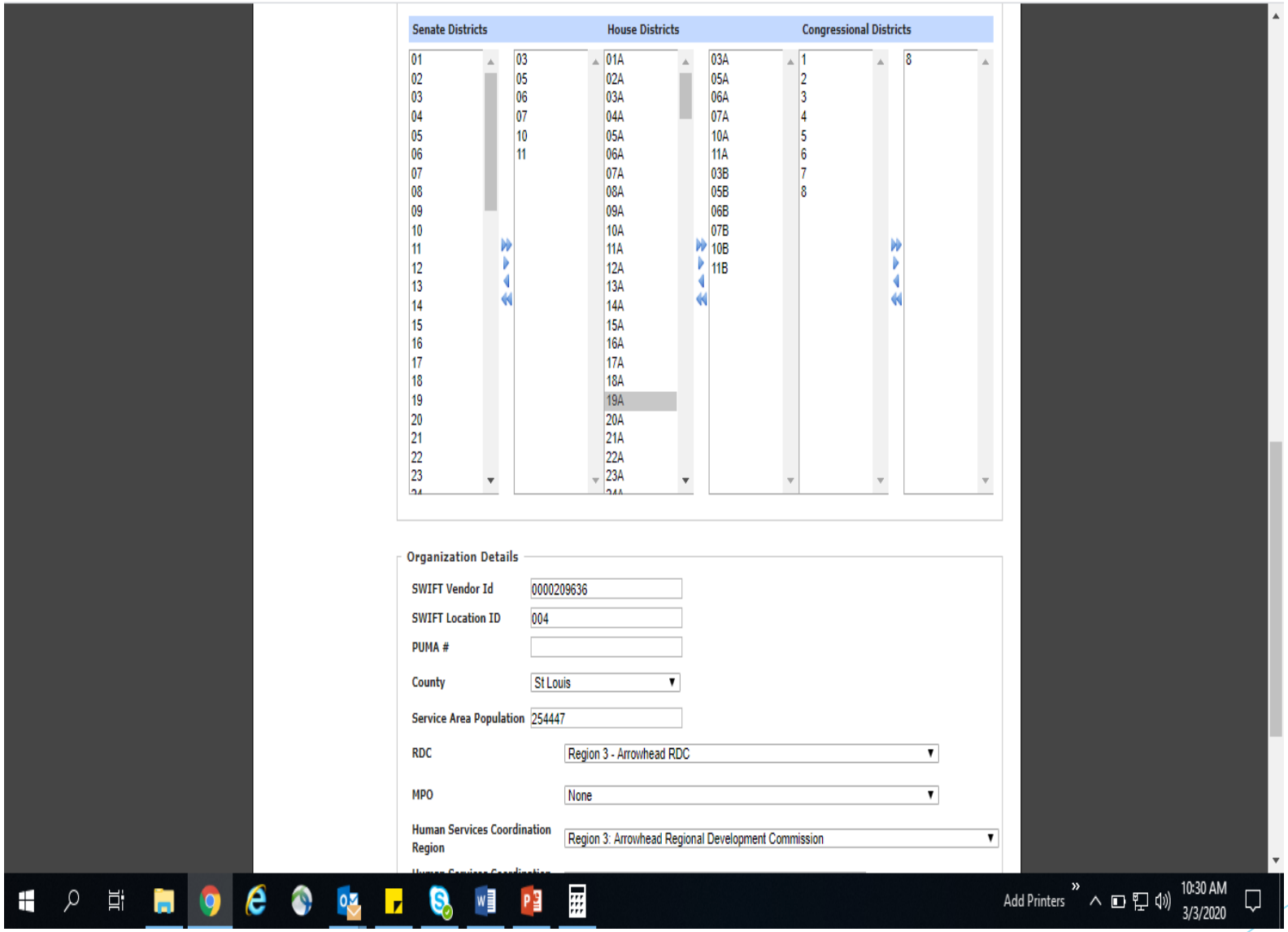
Organization Tab



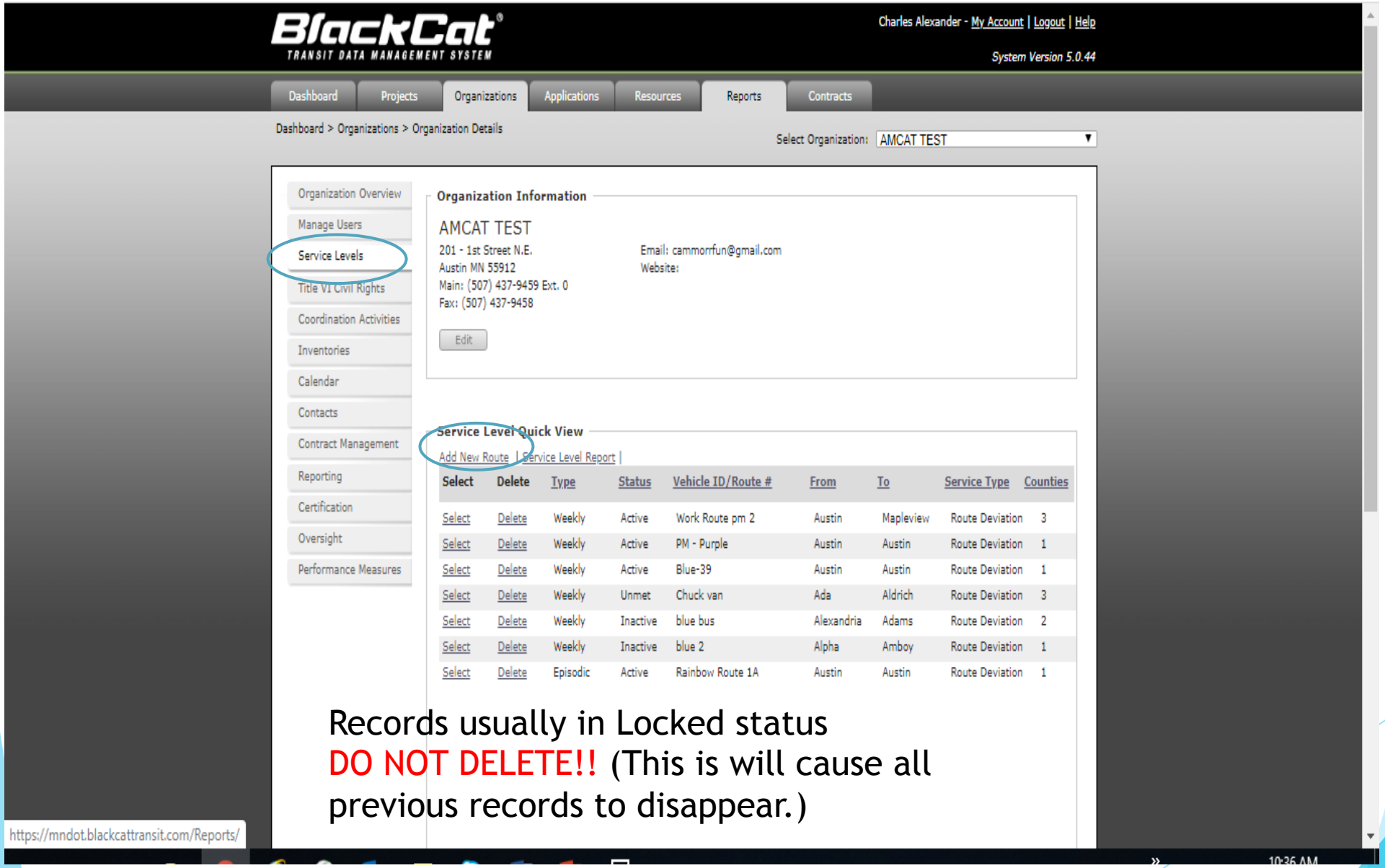
Organization Overview



Organization Overview

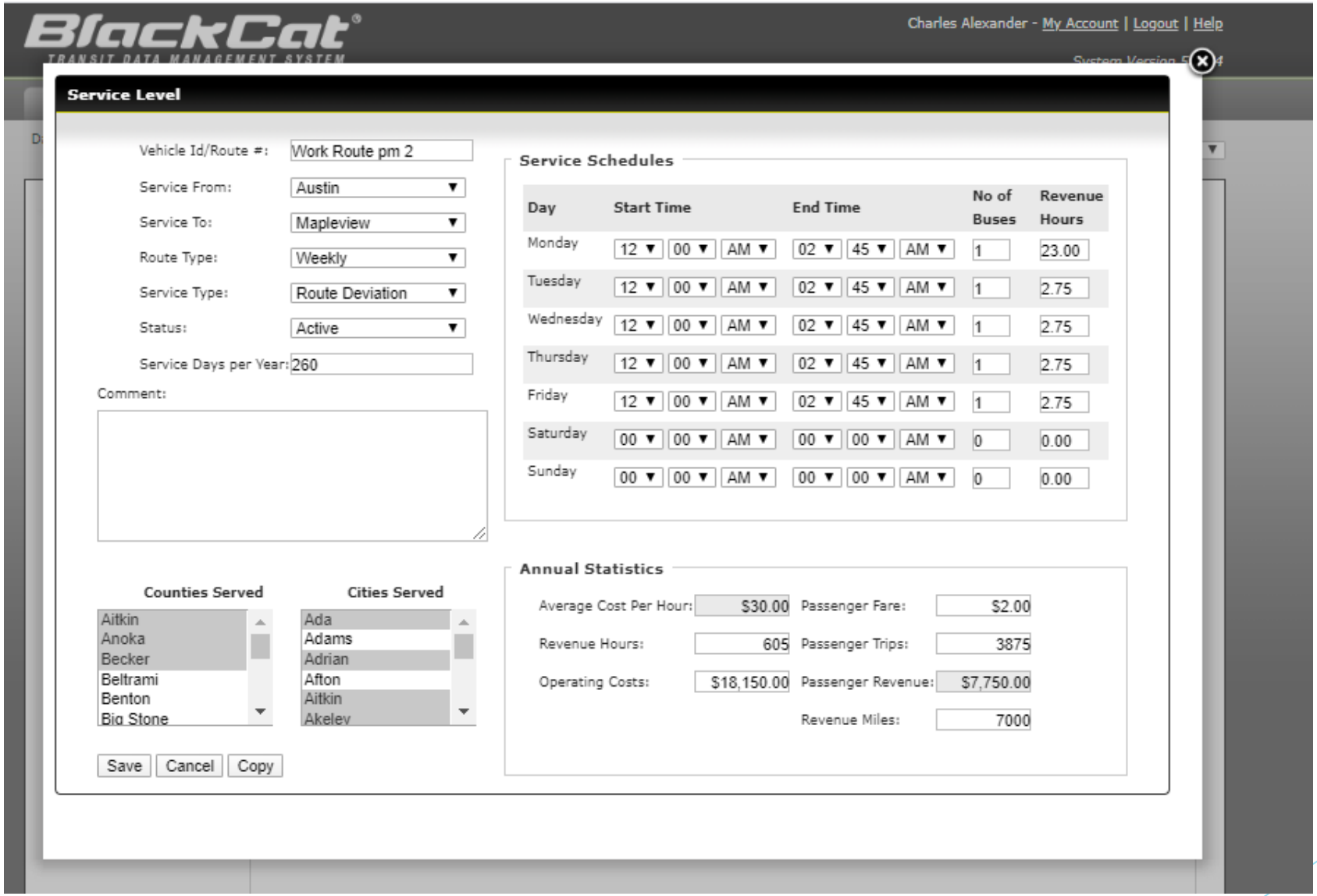


Service Levels

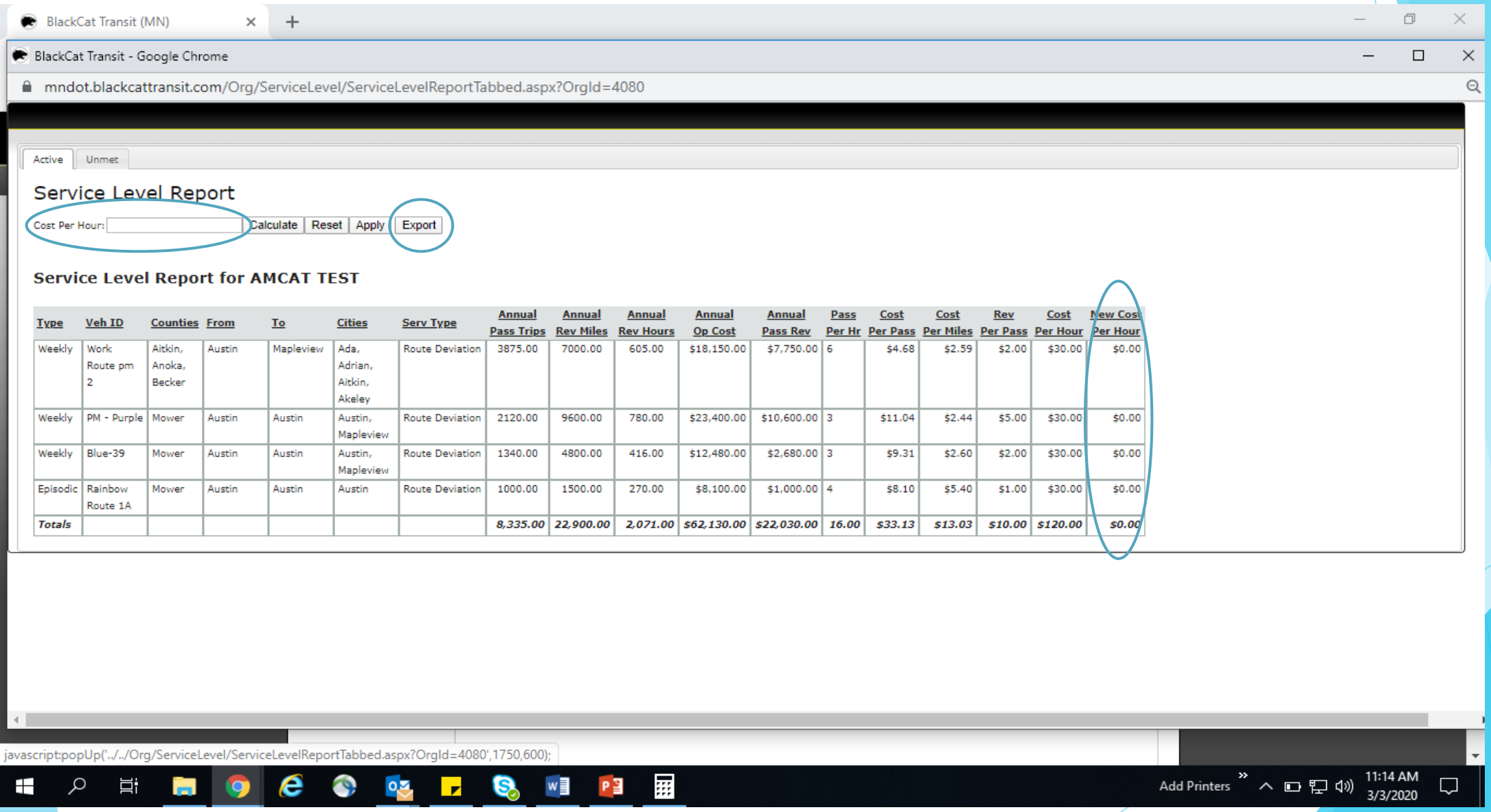


Records usually in Locked status
DO NOT DELETE!! (This is will cause all previous records to disappear.)

Adding or modifying Service Levels

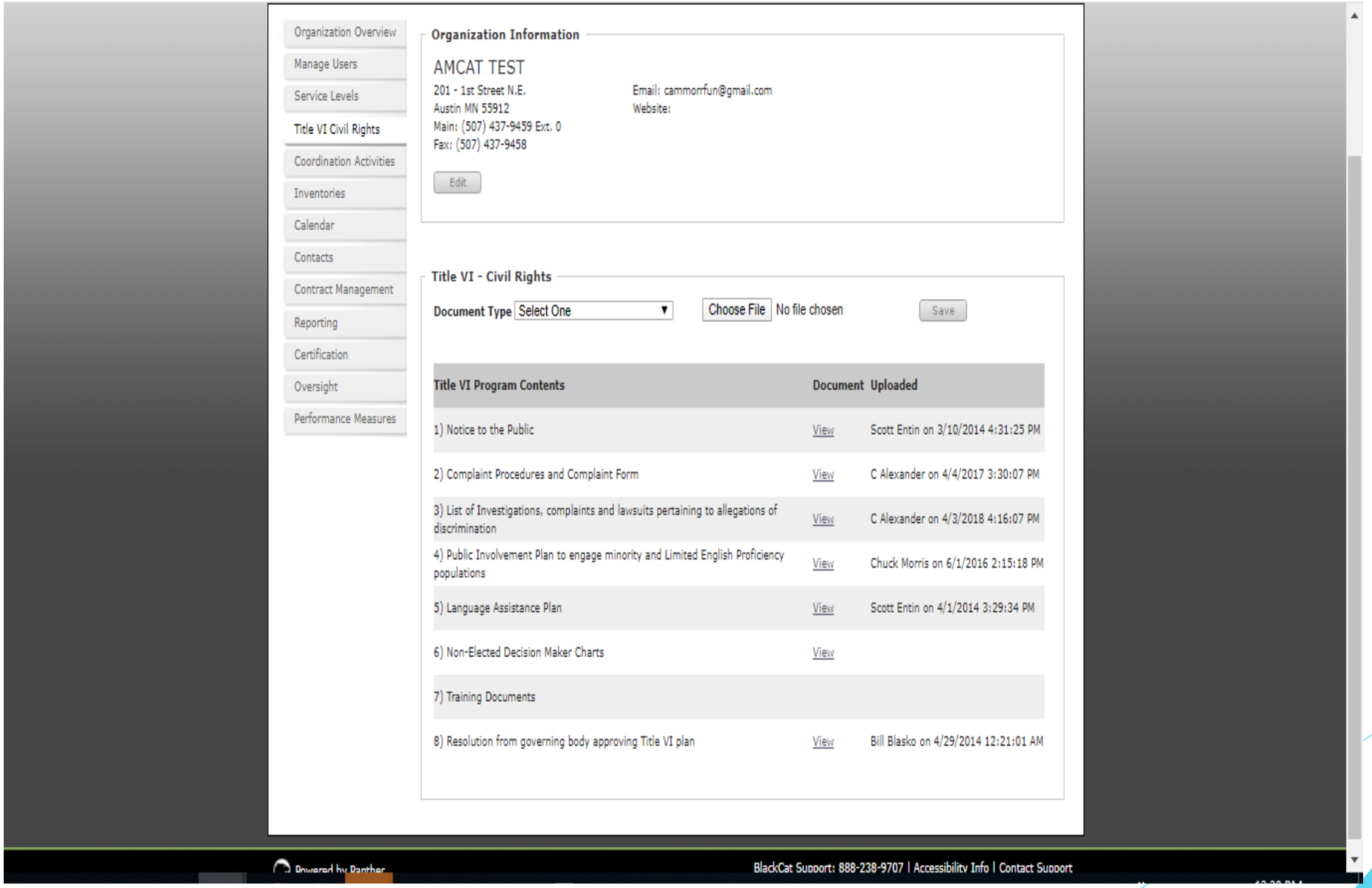


Service Level Detail Report
Service level Export /Cost per Hour - Calculations

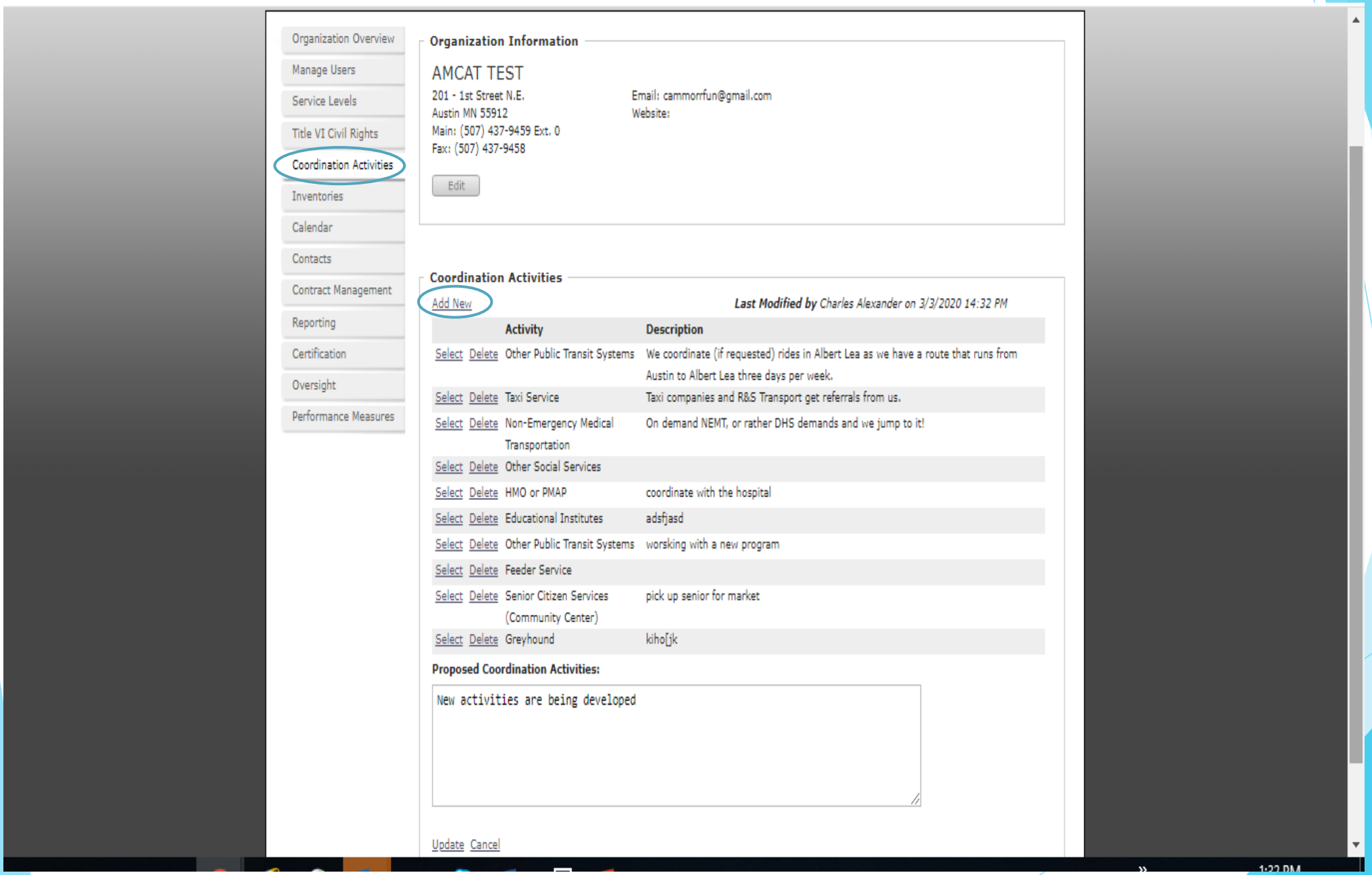


Type	Veh ID	Counties	From	To	Cities	Serv Type	Annual Pass Trips	Annual Rev Miles	Annual Rev Hours	Annual Op Cost	Annual Pass Rev	Pass Per Hr	Cost Per Pass	Cost Per Miles	Rev Per Pass	Cost Per Hour	New Cost Per Hour
Weekly	Work Route pm 2	Aitkin, Anoka, Becker	Austin	Mapleview	Ada, Adrian, Aitkin, Akeley	Route Deviation	3875.00	7000.00	605.00	$18,150.00	$7,750.00	6	$4.68	$2.59	$2.00	$30.00	$0.00
Weekly	PM - Purple	Mower	Austin	Austin	Austin, Mapleview	Route Deviation	2120.00	9600.00	780.00	$23,400.00	$10,600.00	3	$11.04	$2.44	$5.00	$30.00	$0.00
Weekly	Blue-39	Mower	Austin	Austin	Austin, Mapleview	Route Deviation	1340.00	4800.00	416.00	$12,480.00	$2,680.00	3	$9.31	$2.60	$2.00	$30.00	$0.00
Episodic	Rainbow Route 1A	Mower	Austin	Austin	Austin	Route Deviation	1000.00	1500.00	270.00	$8,100.00	$1,000.00	4	$8.10	$5.40	$1.00	$30.00	$0.00
Totals							***8,335.00***	***22,900.00***	***2,071.00***	***$62,130.00***	***$22,030.00***	***16.00***	***$33.13***	***$13.03***	***$10.00***	***$120.00***	***$0.00***

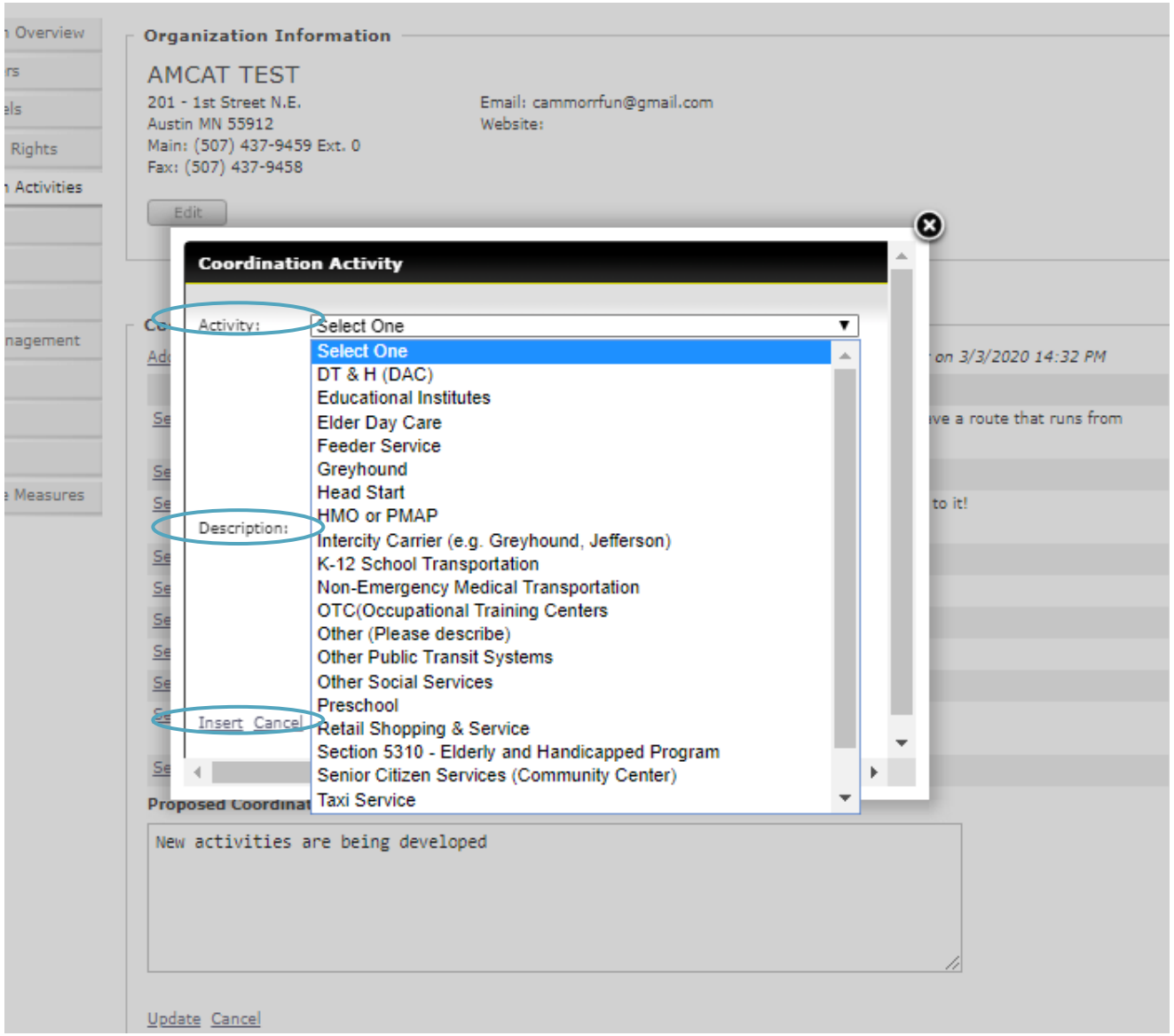
Title VI Civil Rights- all forms can be found in Resource Tab



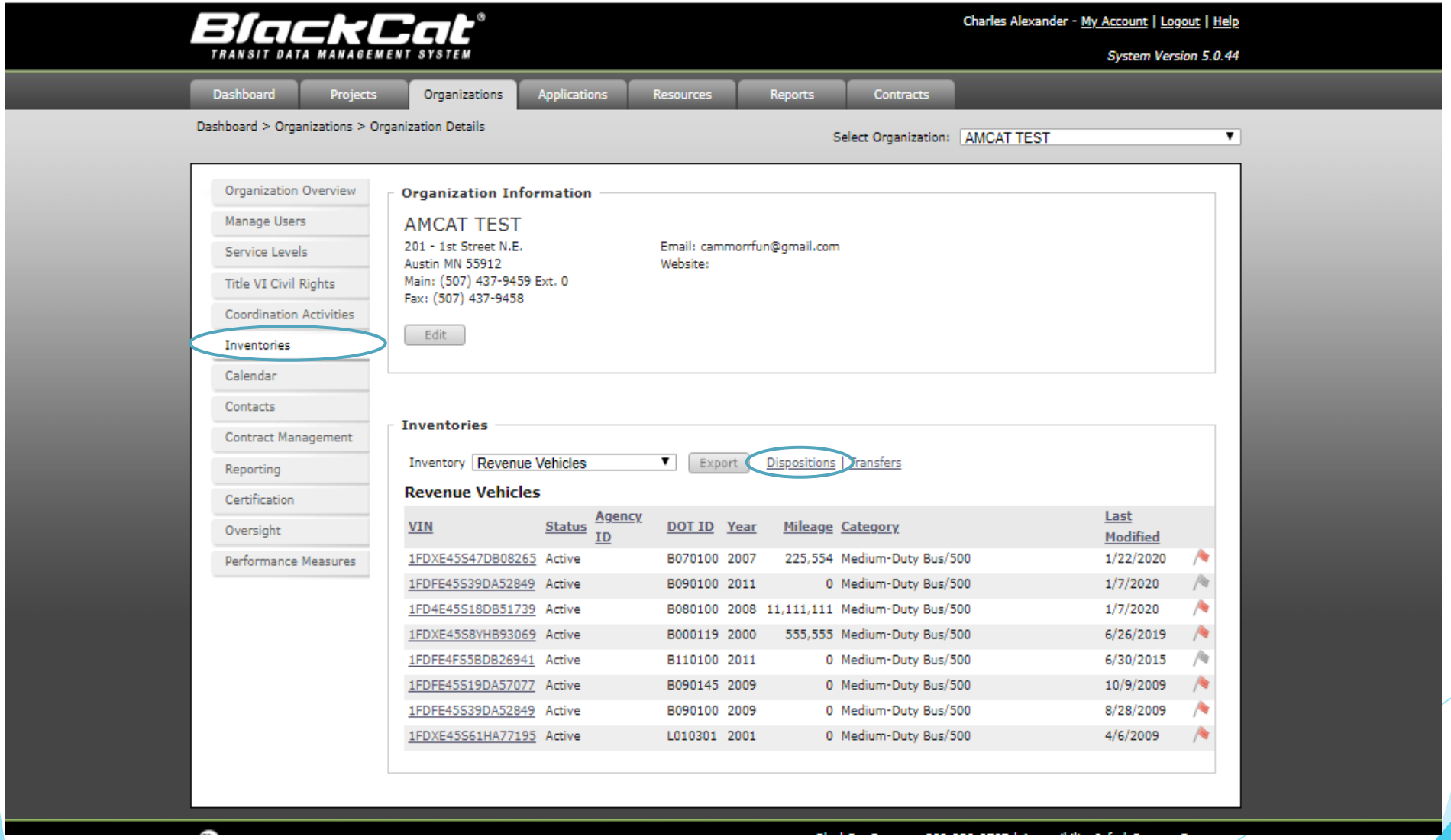
Coordination Activities



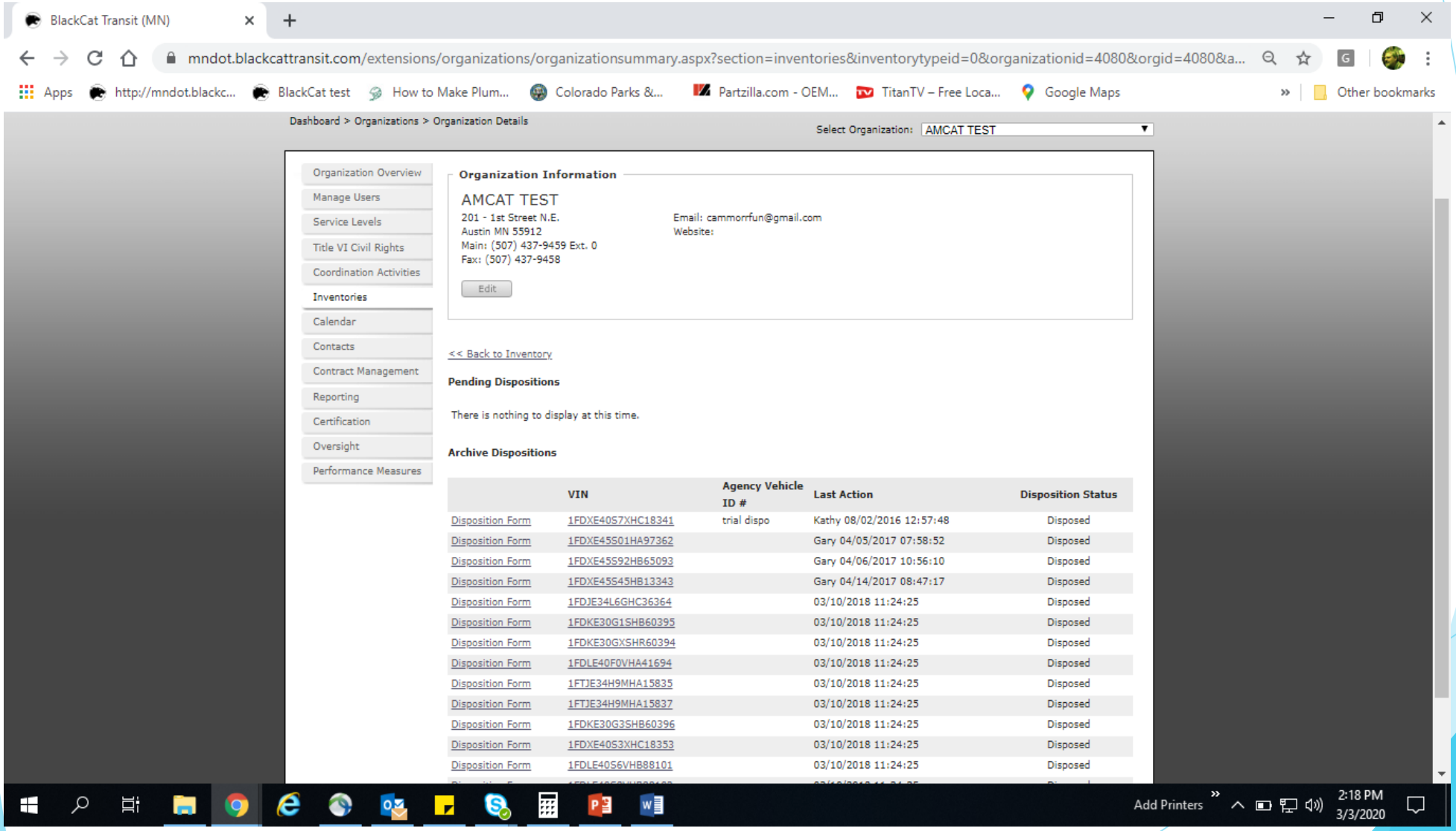
Adding a NEW Coordination Activity.



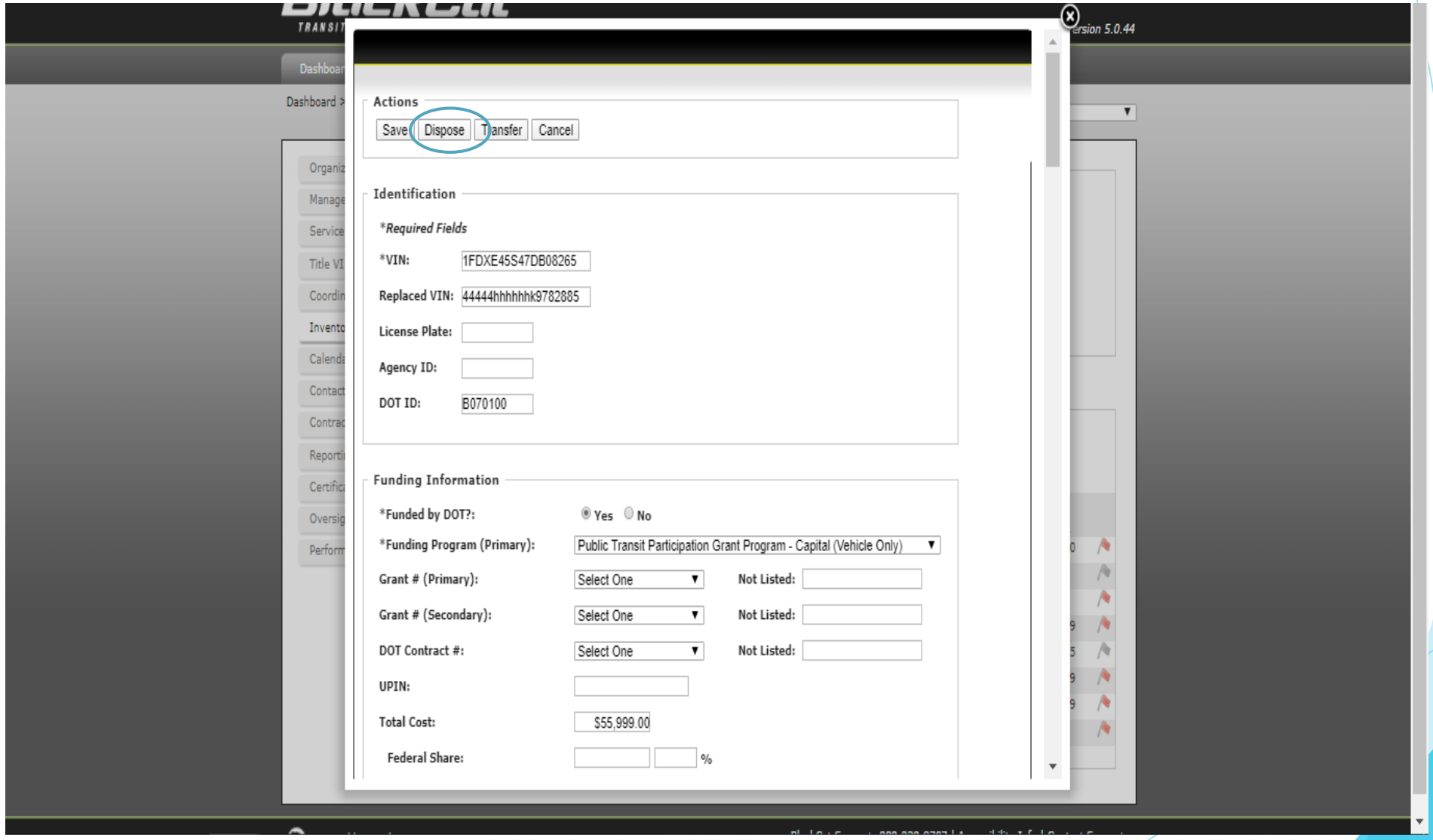
Inventories - Information entered by MnDOT Vehicle Coordinator



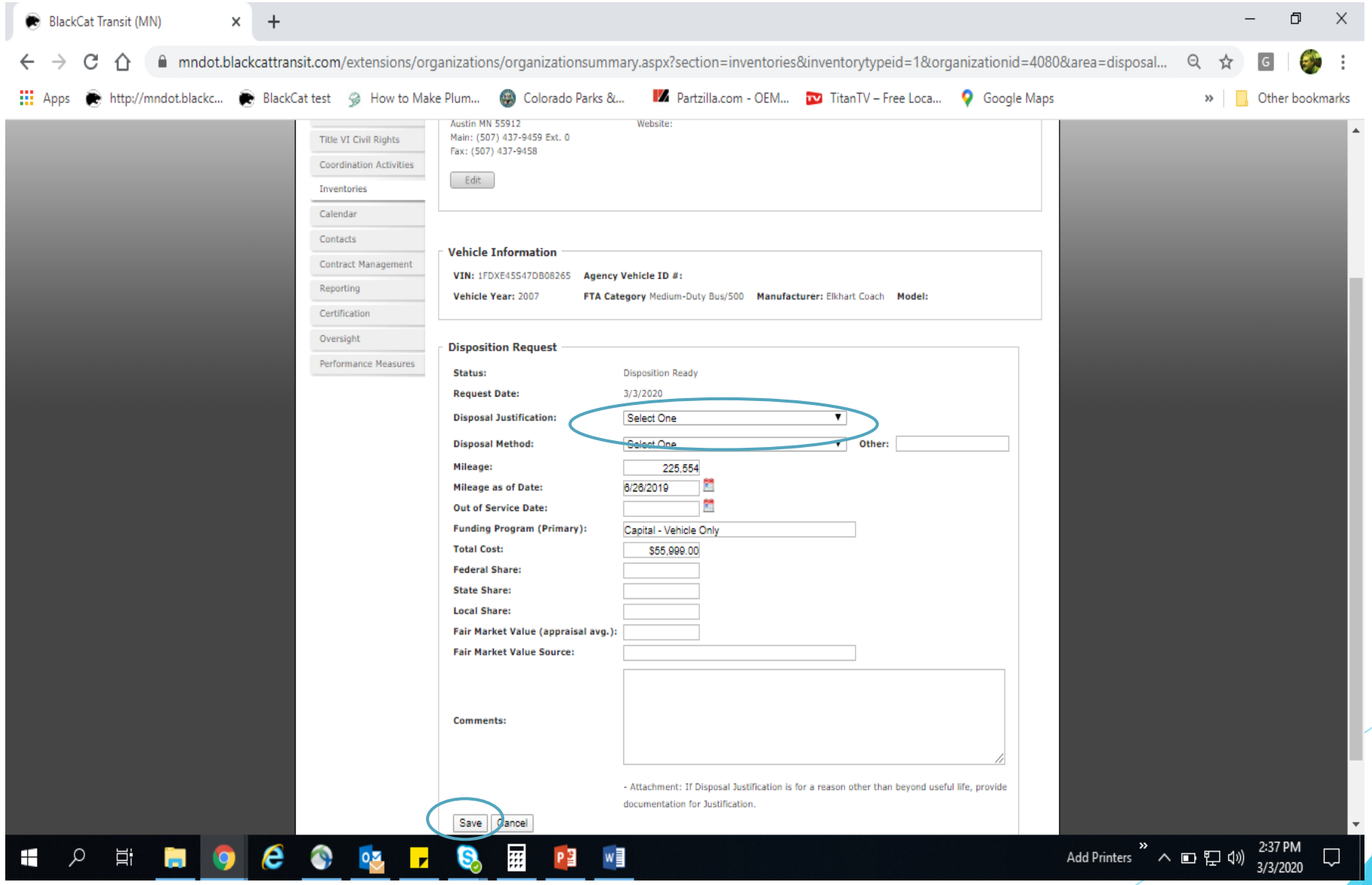
Disposition / Transfer links display vehicles disposed or transferred



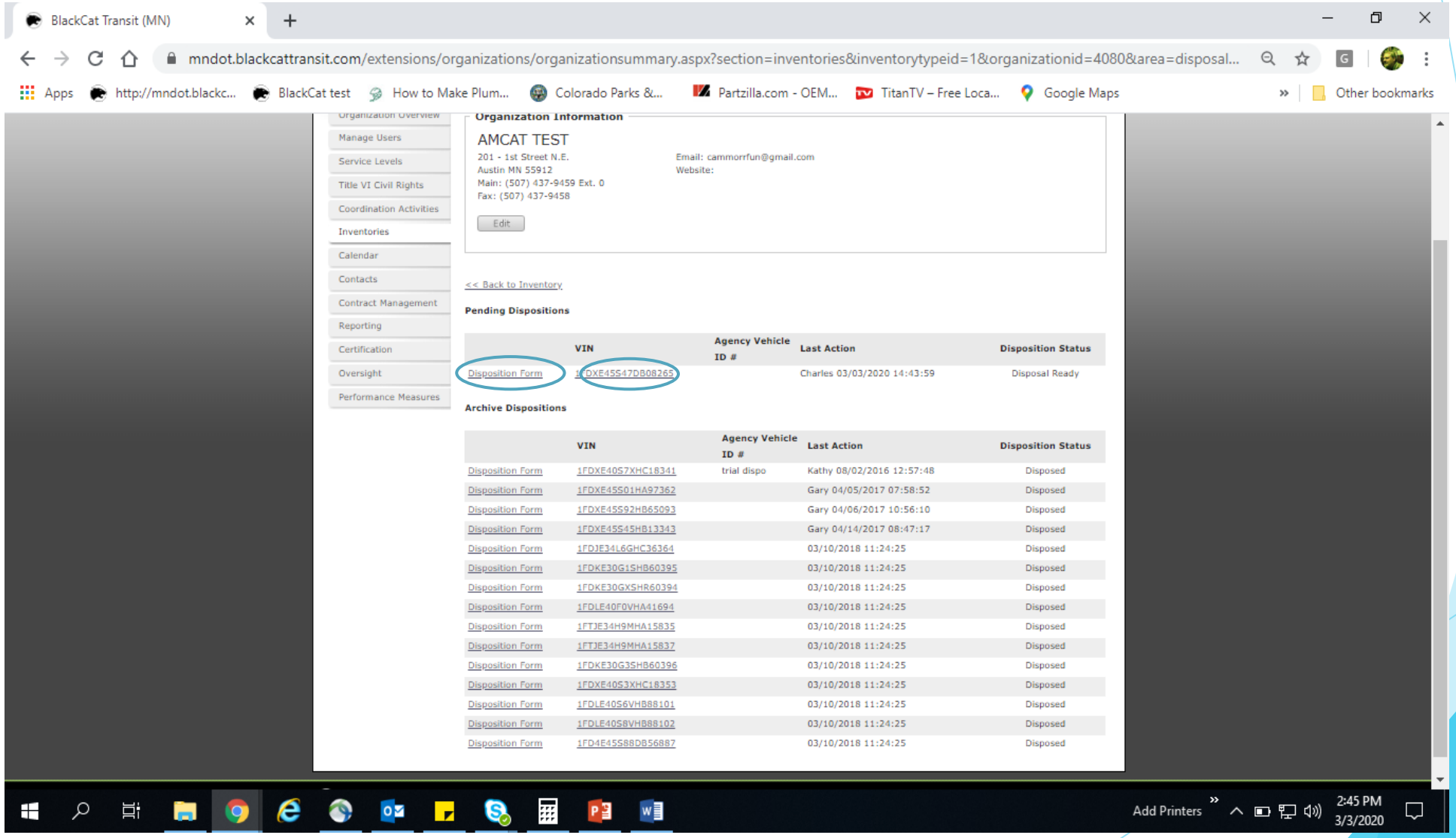
Initiating a disposal – select a vehicle



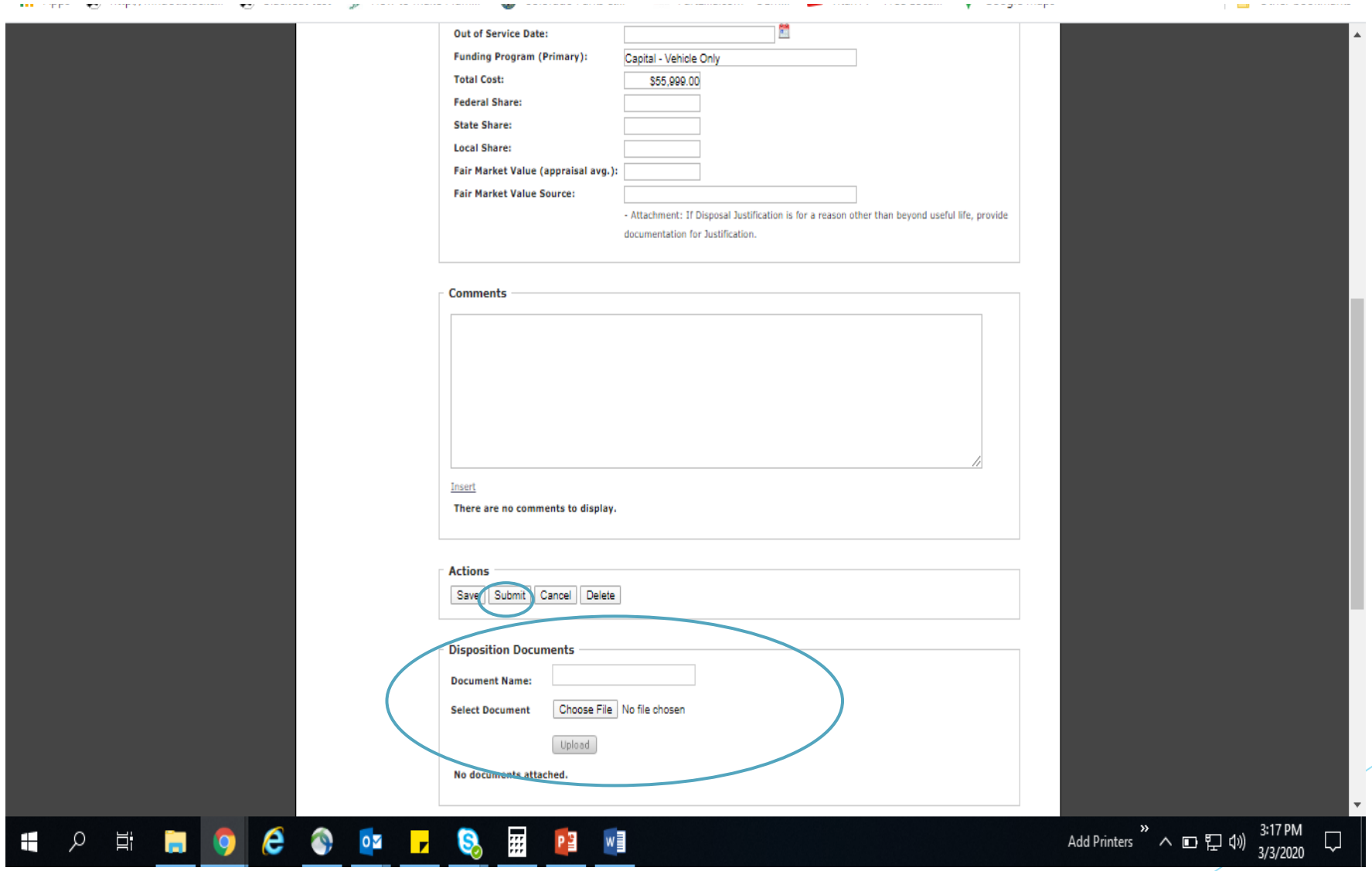
Disposition Form



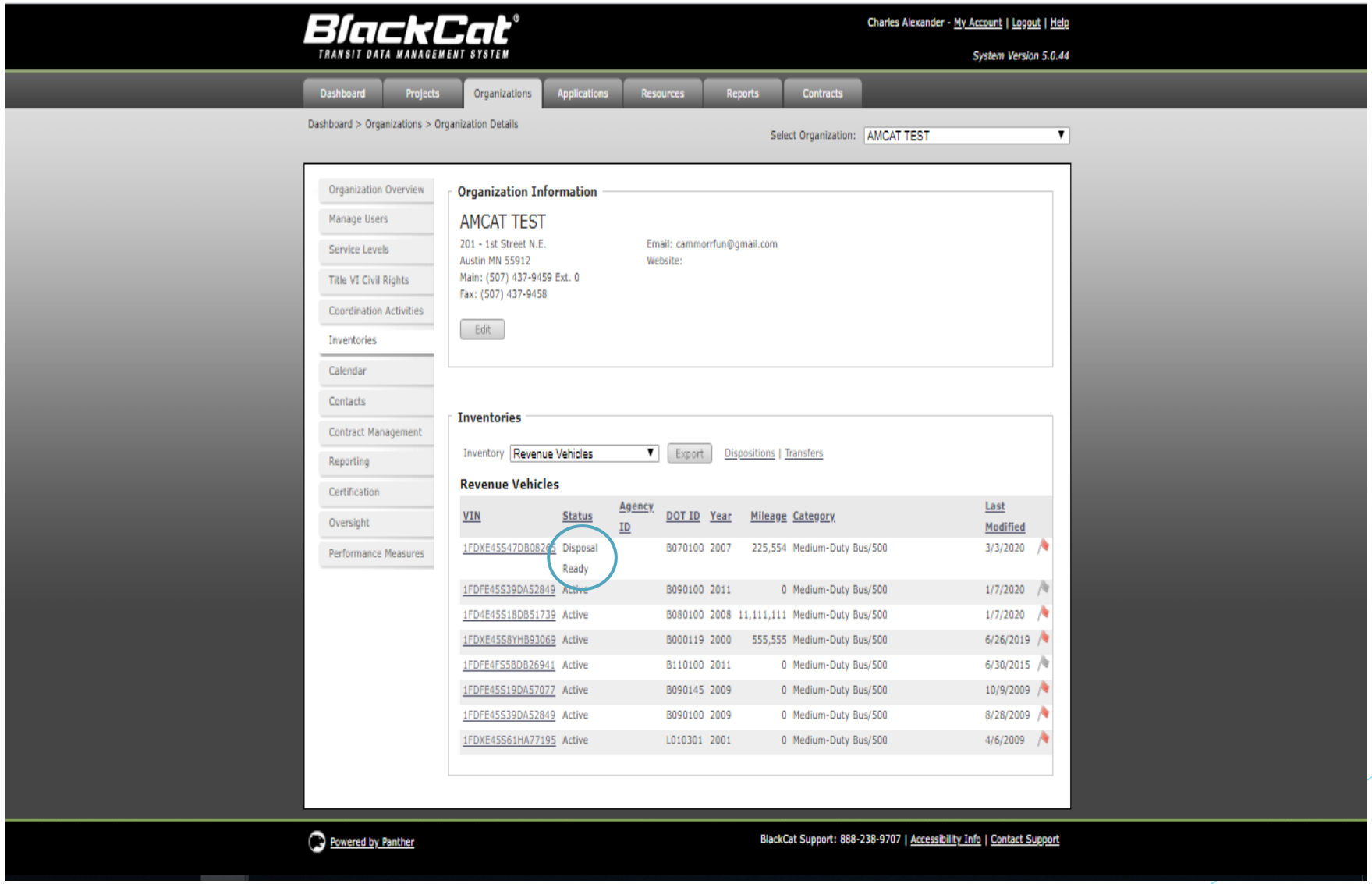
Disposition ready



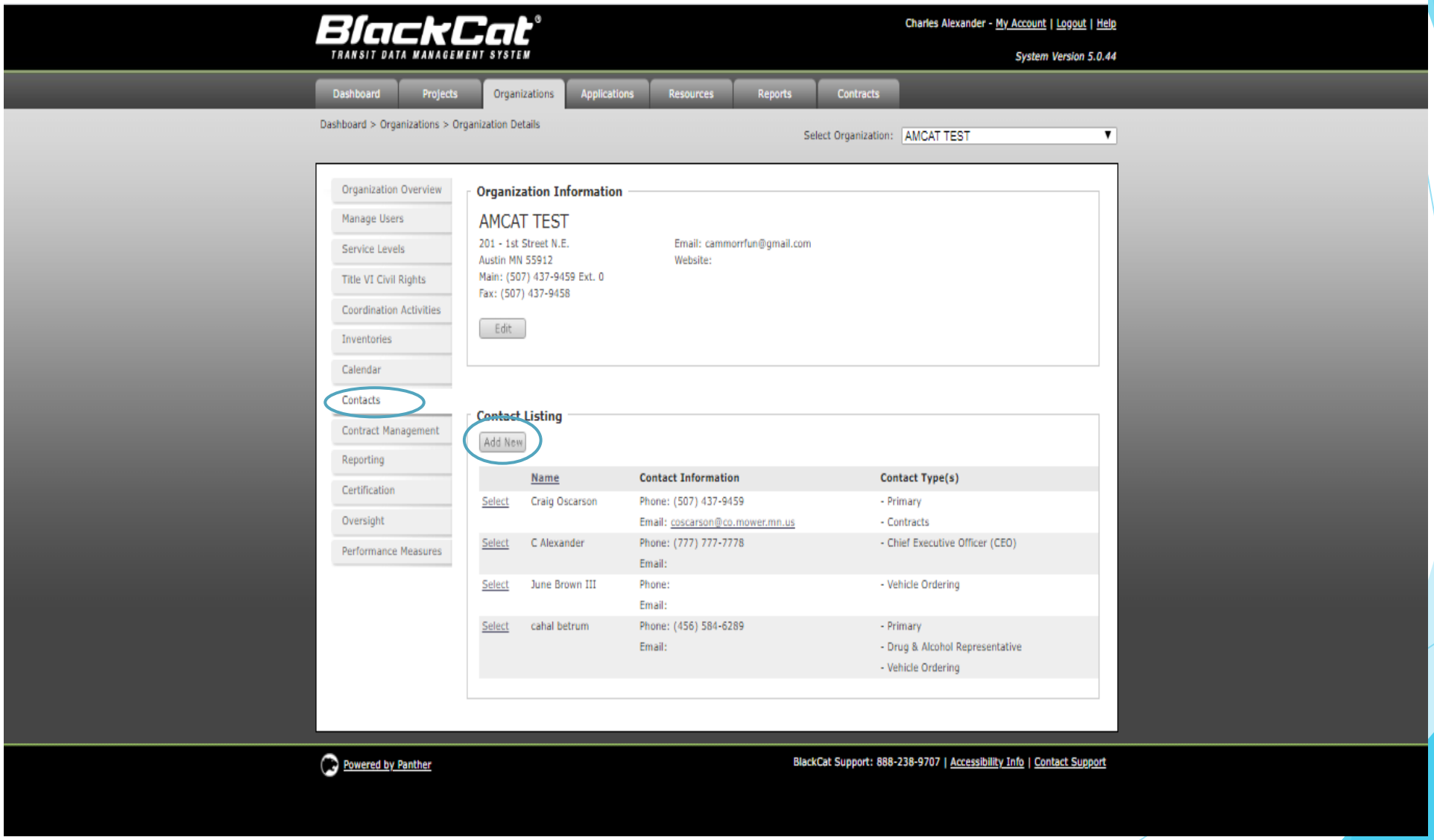
Disposition ready - document upload found under resources



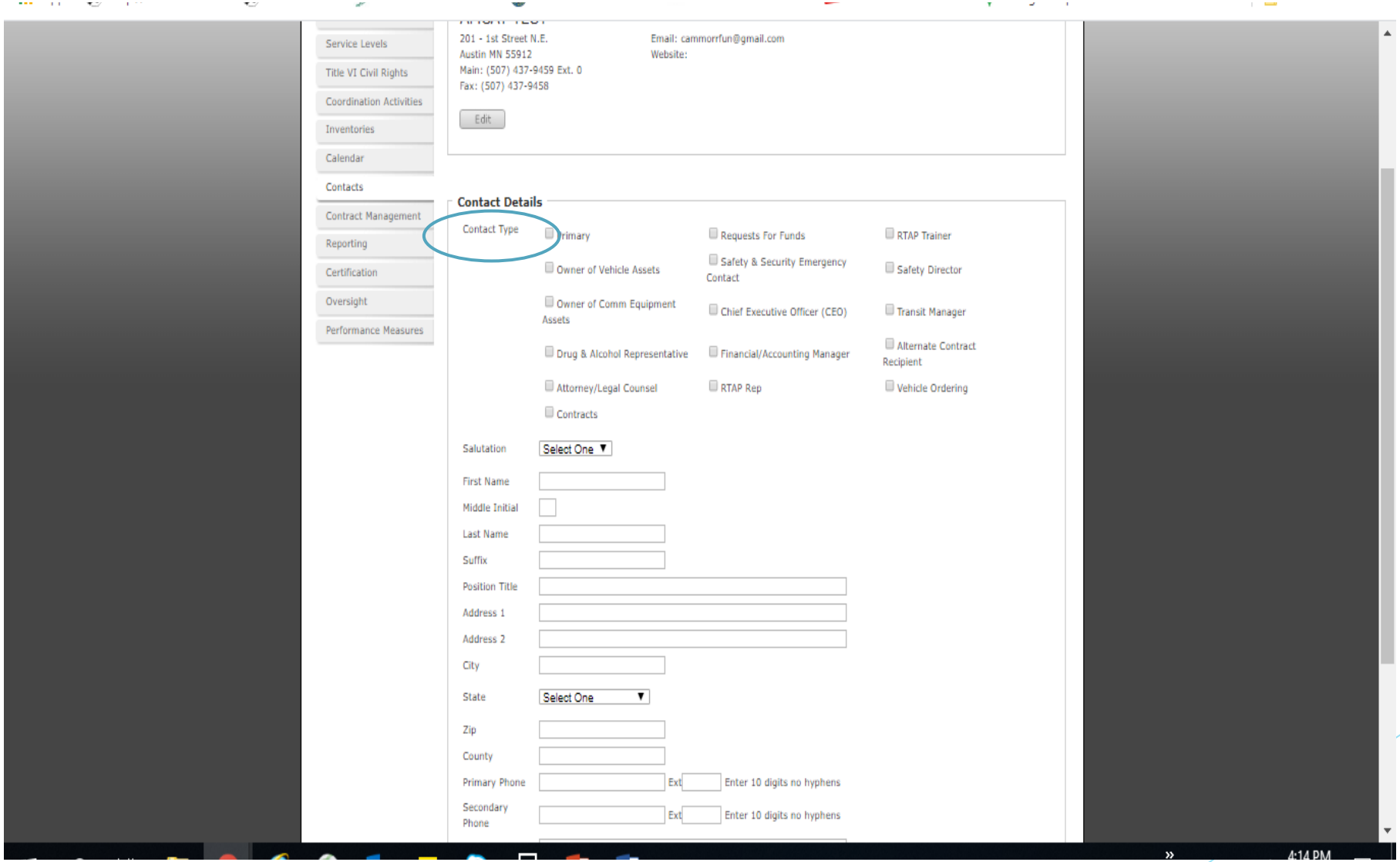
Inventories – shows vehicle in disposal process



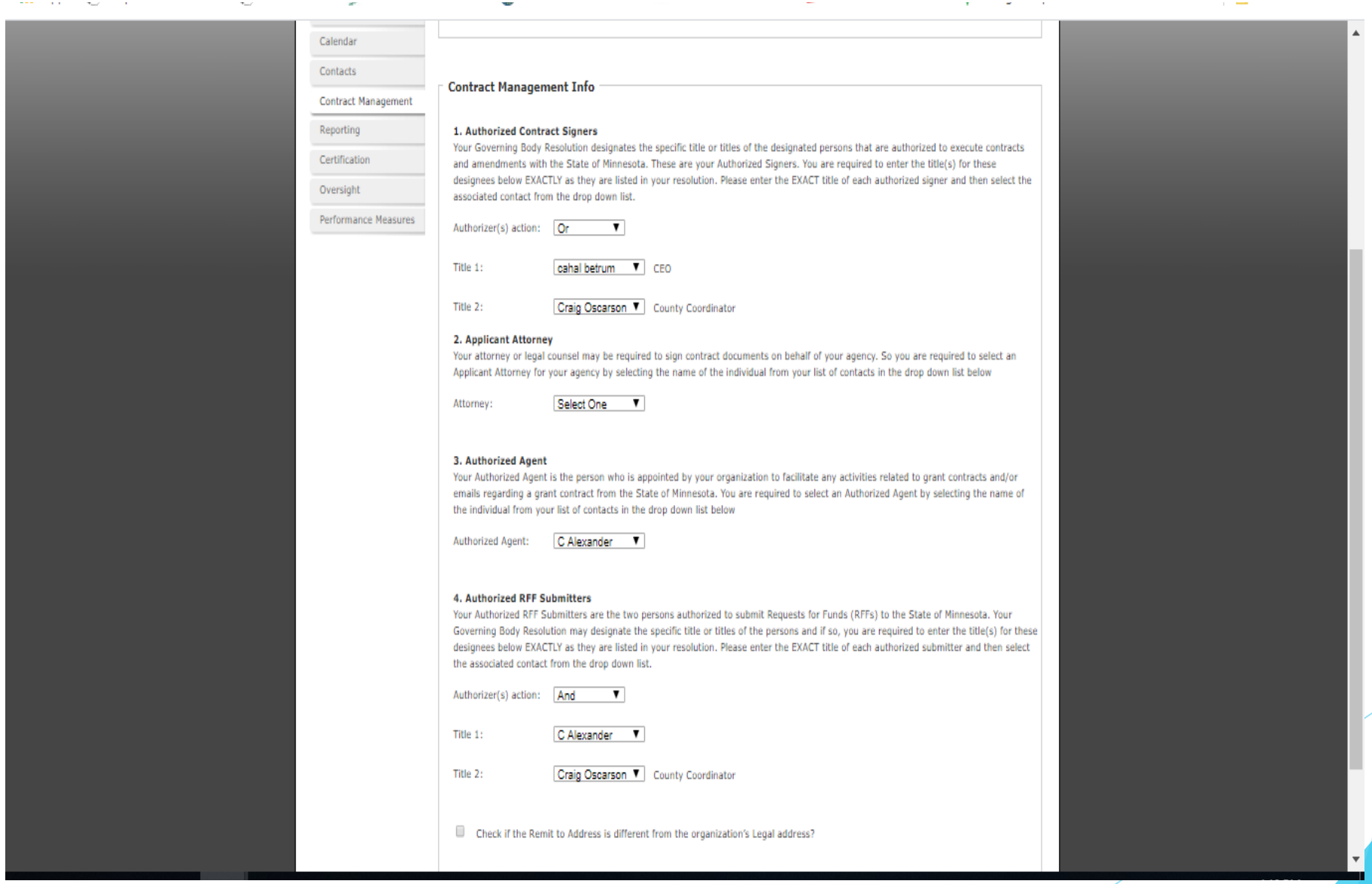
Contacts


BlackCat
TRANSIT DATA MANAGEMENT SYSTEM
Charles Alexander - My Account | Logout | Help
System Version 5.0.44
Dashboard
Projects
Organizations
Applications
Resources
Reports
Contracts
Dashboard > Organizations > Organization Details
Select Organization: AMCAT TEST
Organization Overview
Manage Users
Service Levels
Title VI Civil Rights
Coordination Activities
Inventories
Calendar
Contacts
Contract Management
Reporting
Certification
Oversight
Performance Measures
Organization Information
AMCAT TEST
201 - 1st Street N.E.
Austin MN 55912
Main: (507) 437-9459 Ext. 0
Fax: (507) 437-9458
Email: cammorrfun@gmail.com
Website:
Edit
Contact Listing
Add New
Name
Contact Information
Contact Type(s)
Select
Craig Oscarson
Phone: (507) 437-9459
Email: coscarson@co.mower.mn.us
- Primary
- Contracts
Select
C Alexander
Phone: (777) 777-7778
Email:
- Chief Executive Officer (CEO)
Select
June Brown III
Phone:
Email:
- Vehicle Ordering
Select
cahal betrum
Phone: (456) 584-6289
Email:
- Primary
- Drug & Alcohol Representative
- Vehicle Ordering
Powered by Panther
BlackCat Support: 888-238-9707 | Accessibility Info | Contact Support

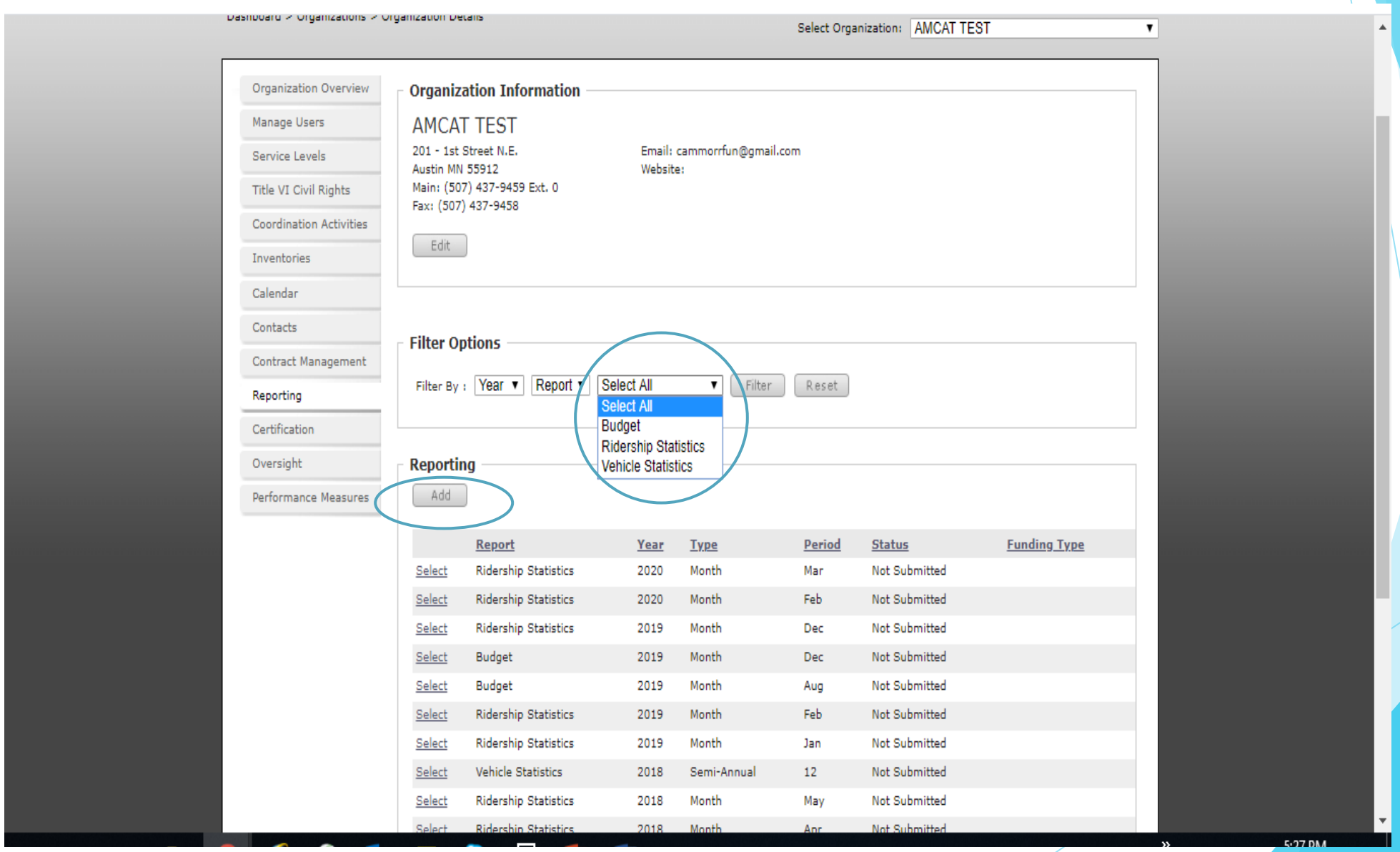
Add New / Contact Types



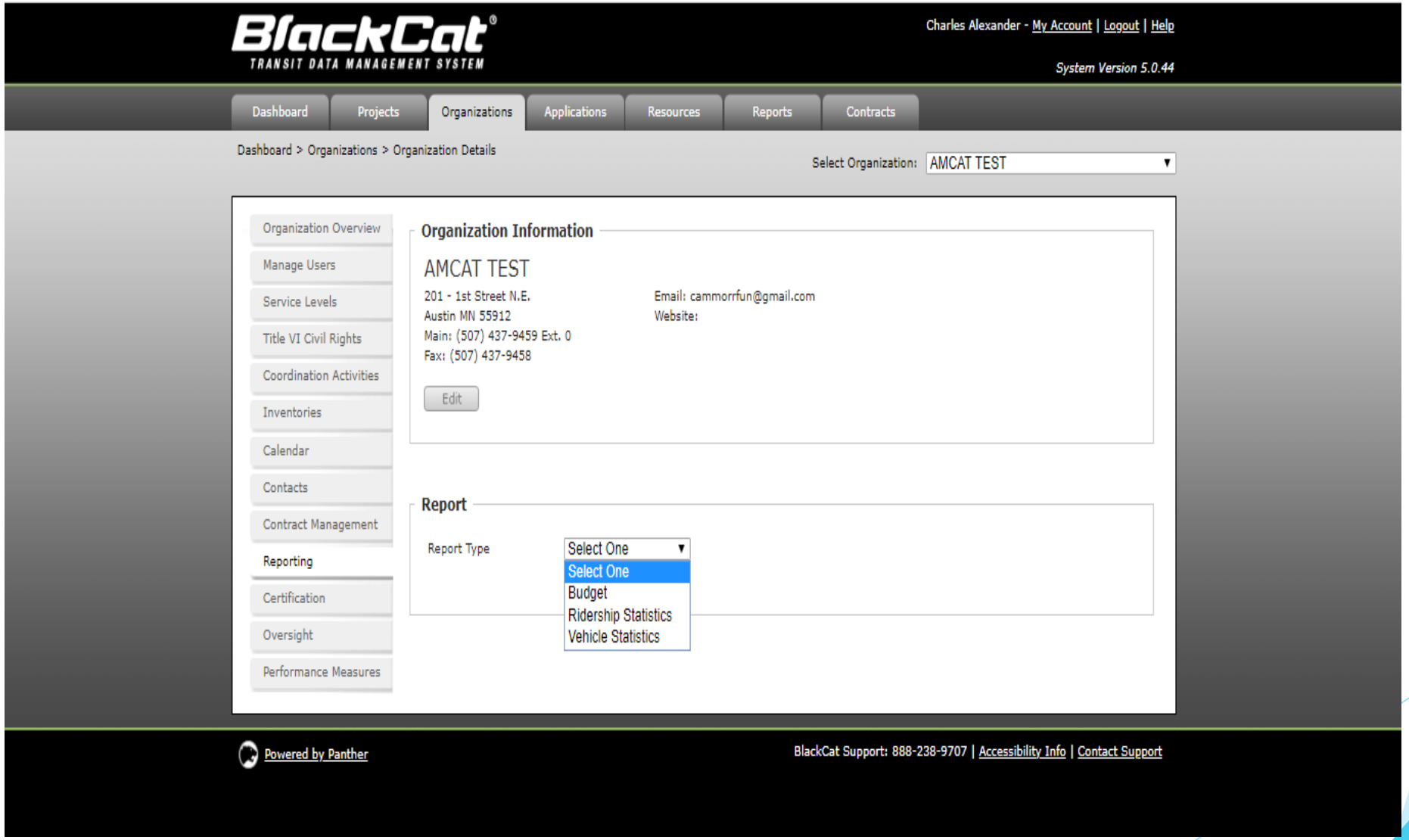
Contract Management



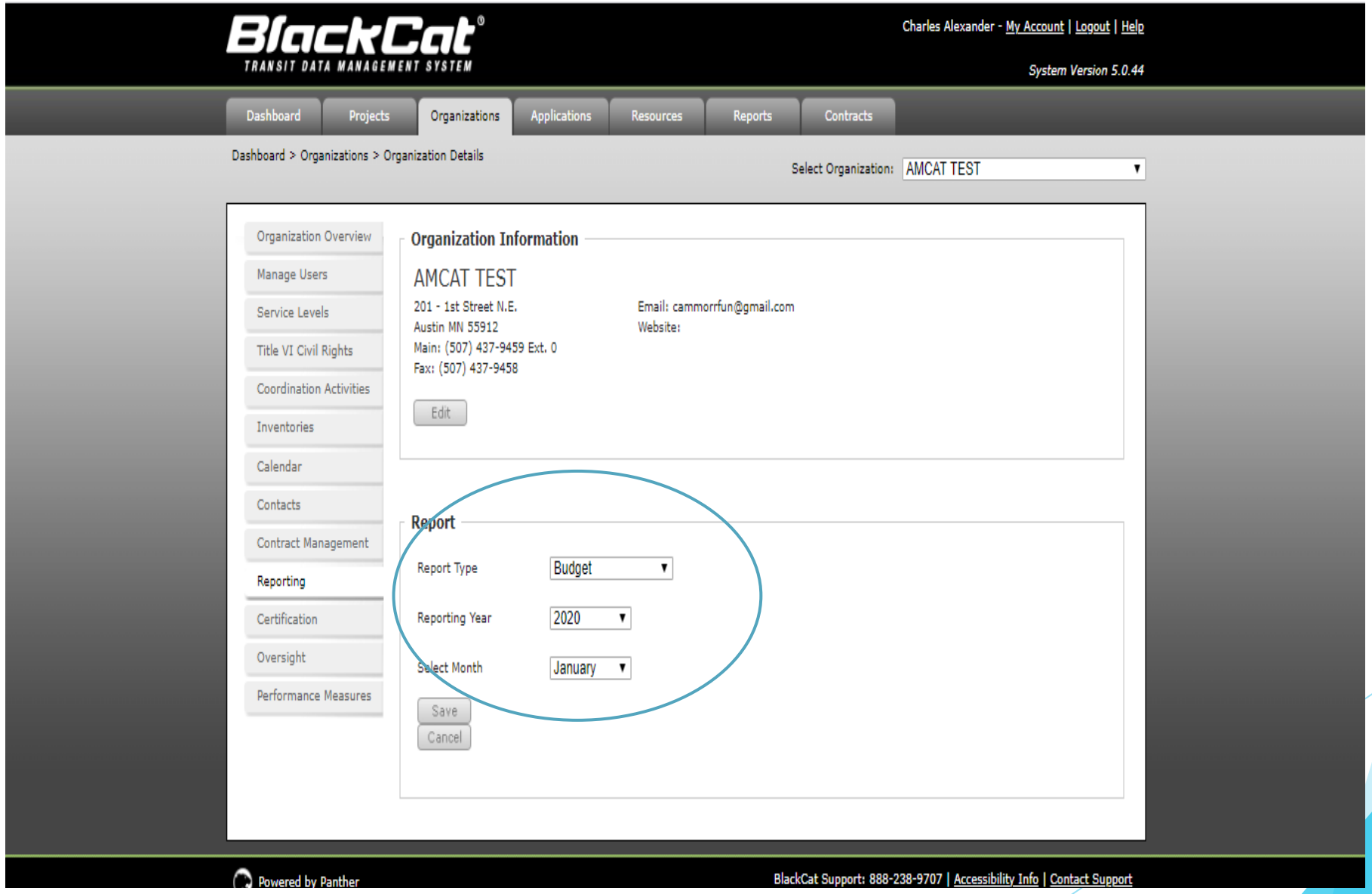
Reporting includes Budget Report, Ridership and Vehicle Statistics Filter options -



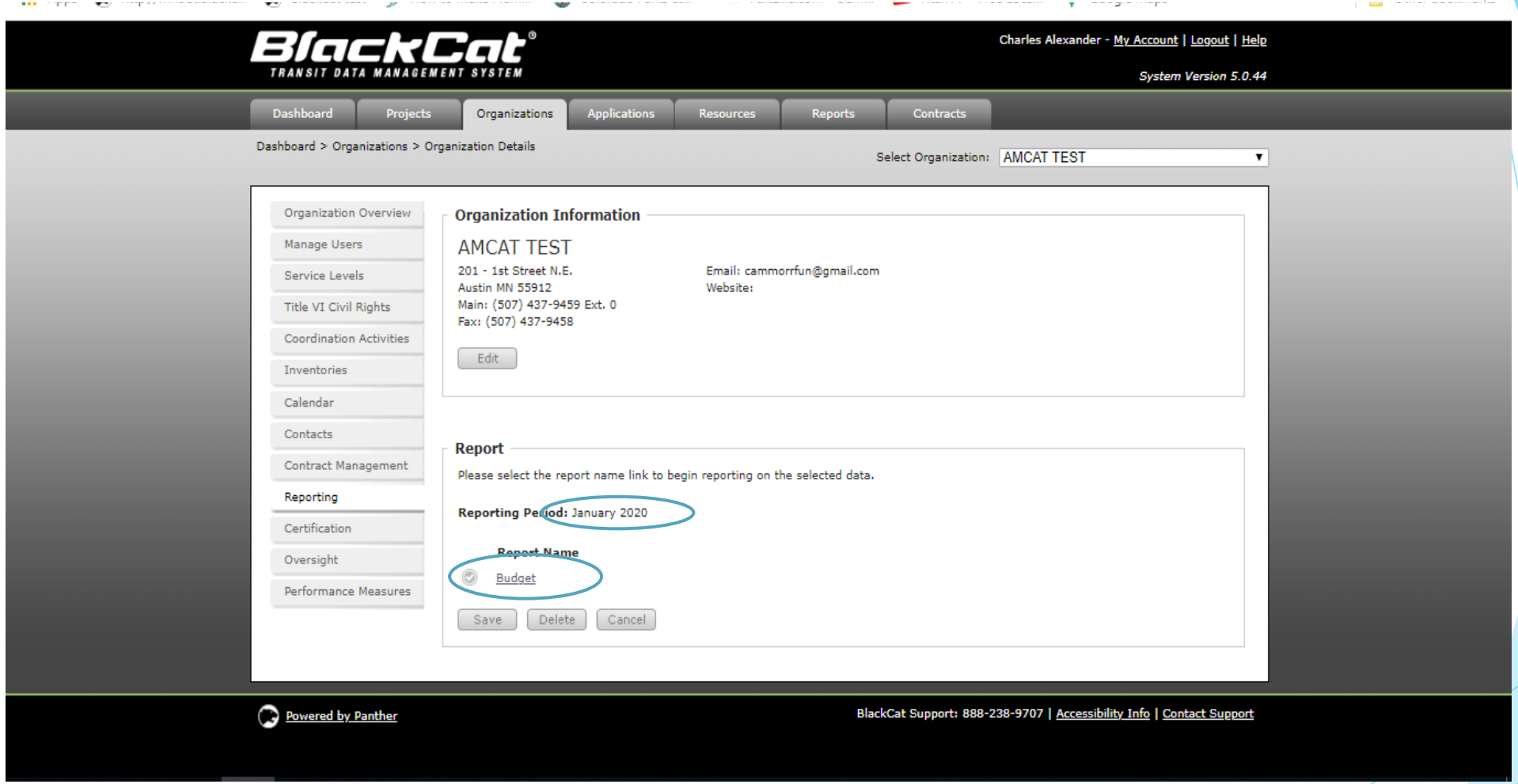
Add a new report
Budget reports not applicable for 5310



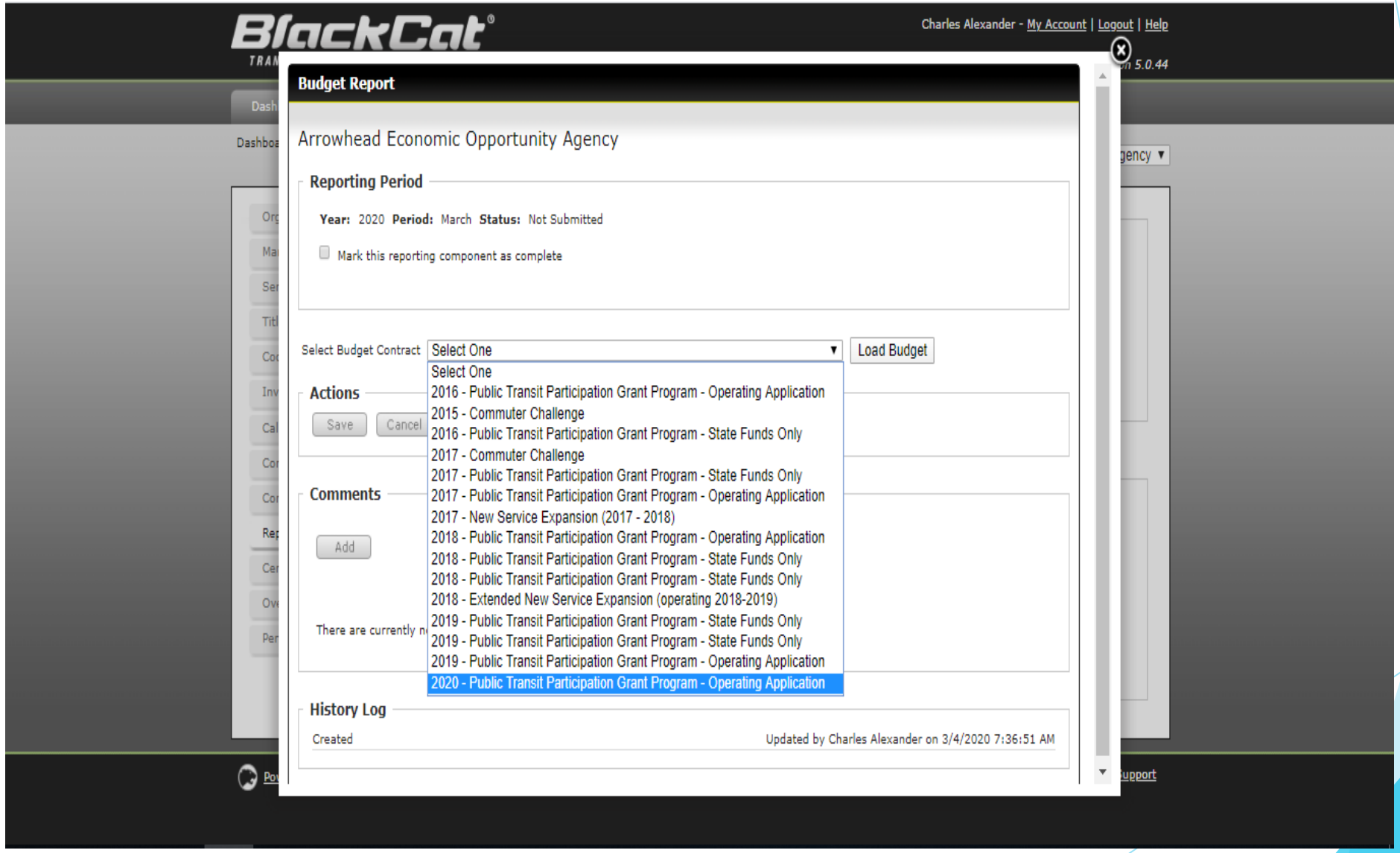
Adding a new report – type, year, month
Ridership Levels required quarterly for 5310, (March, June, September, and December)



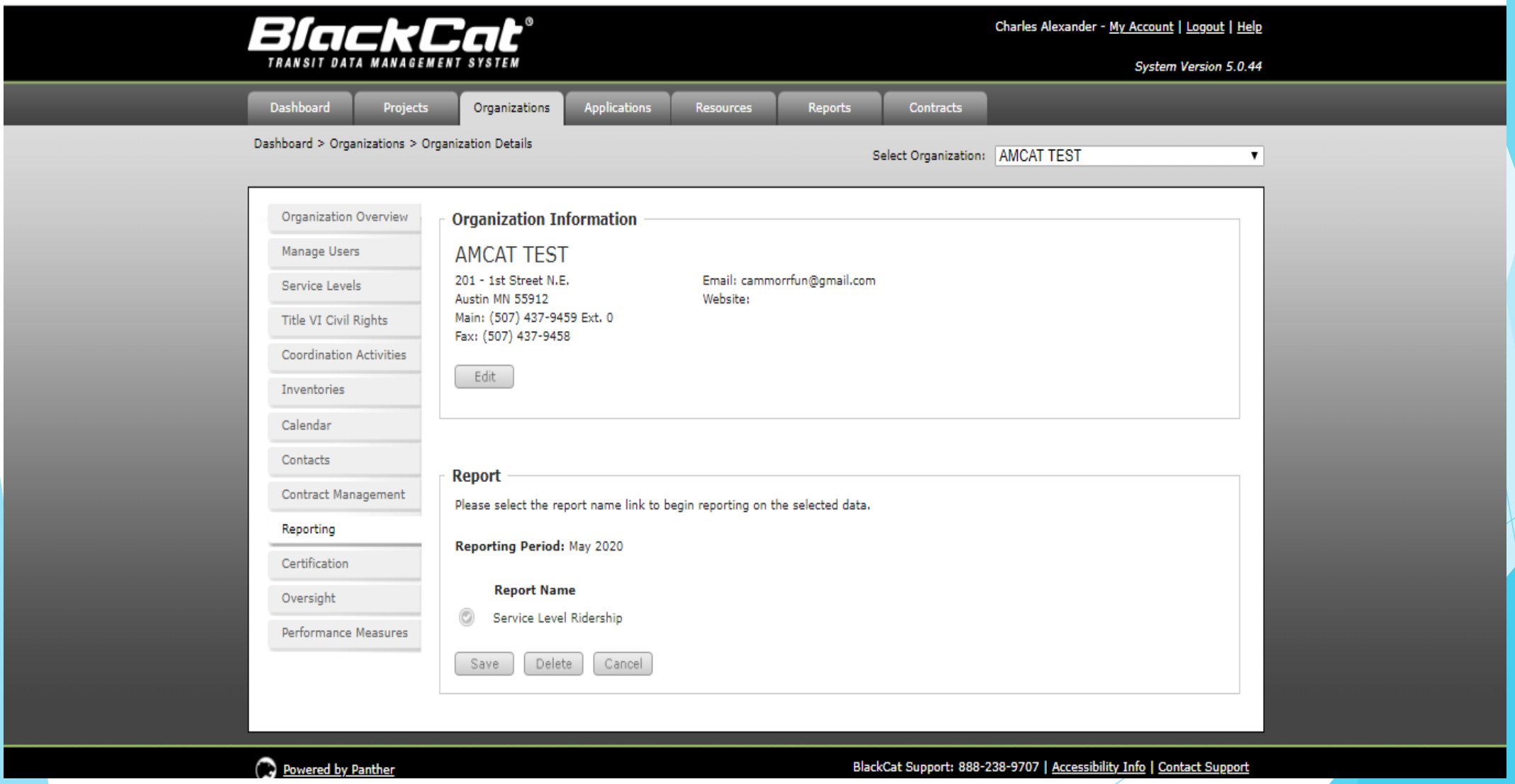
Report View –click link to open



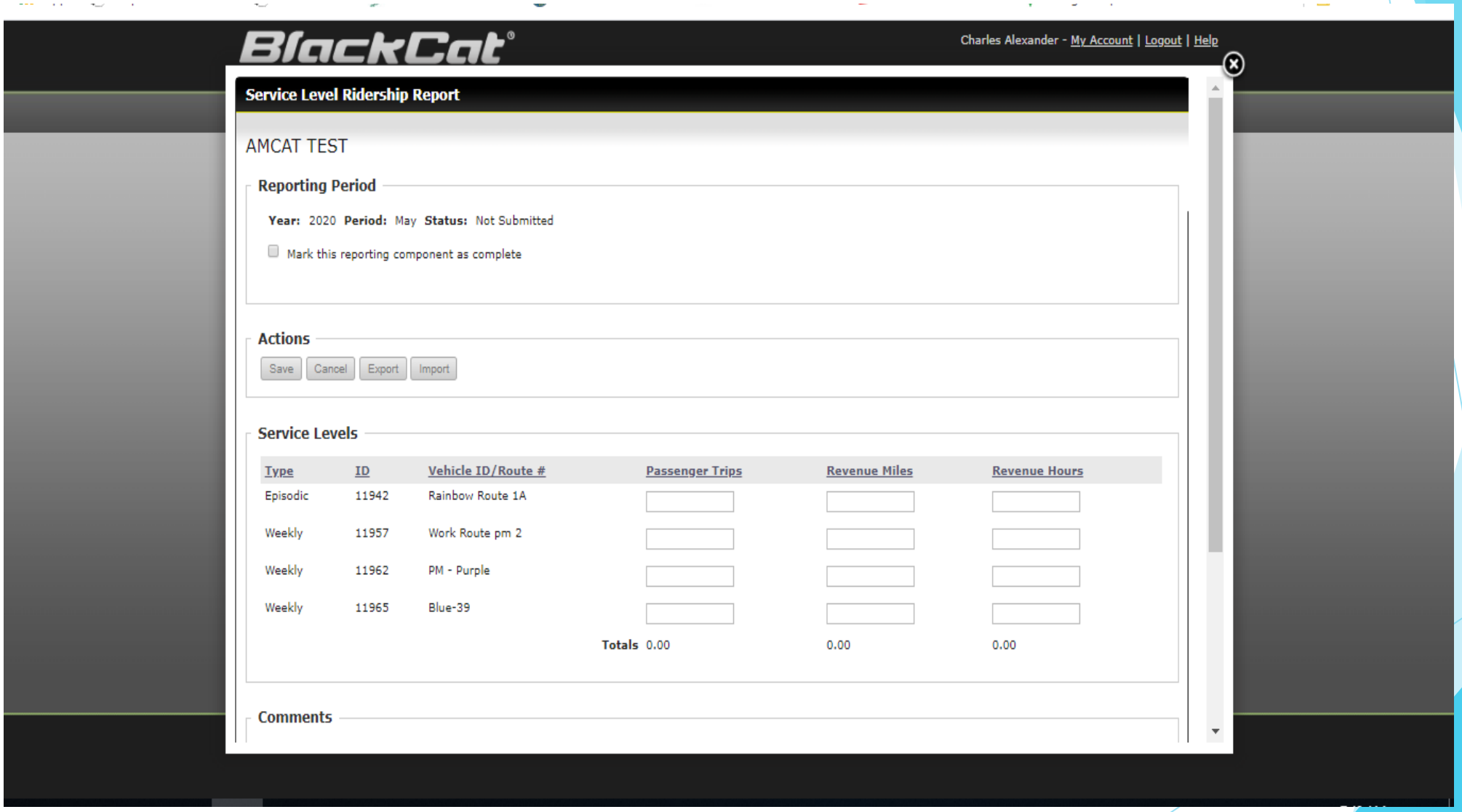
Loading the budget



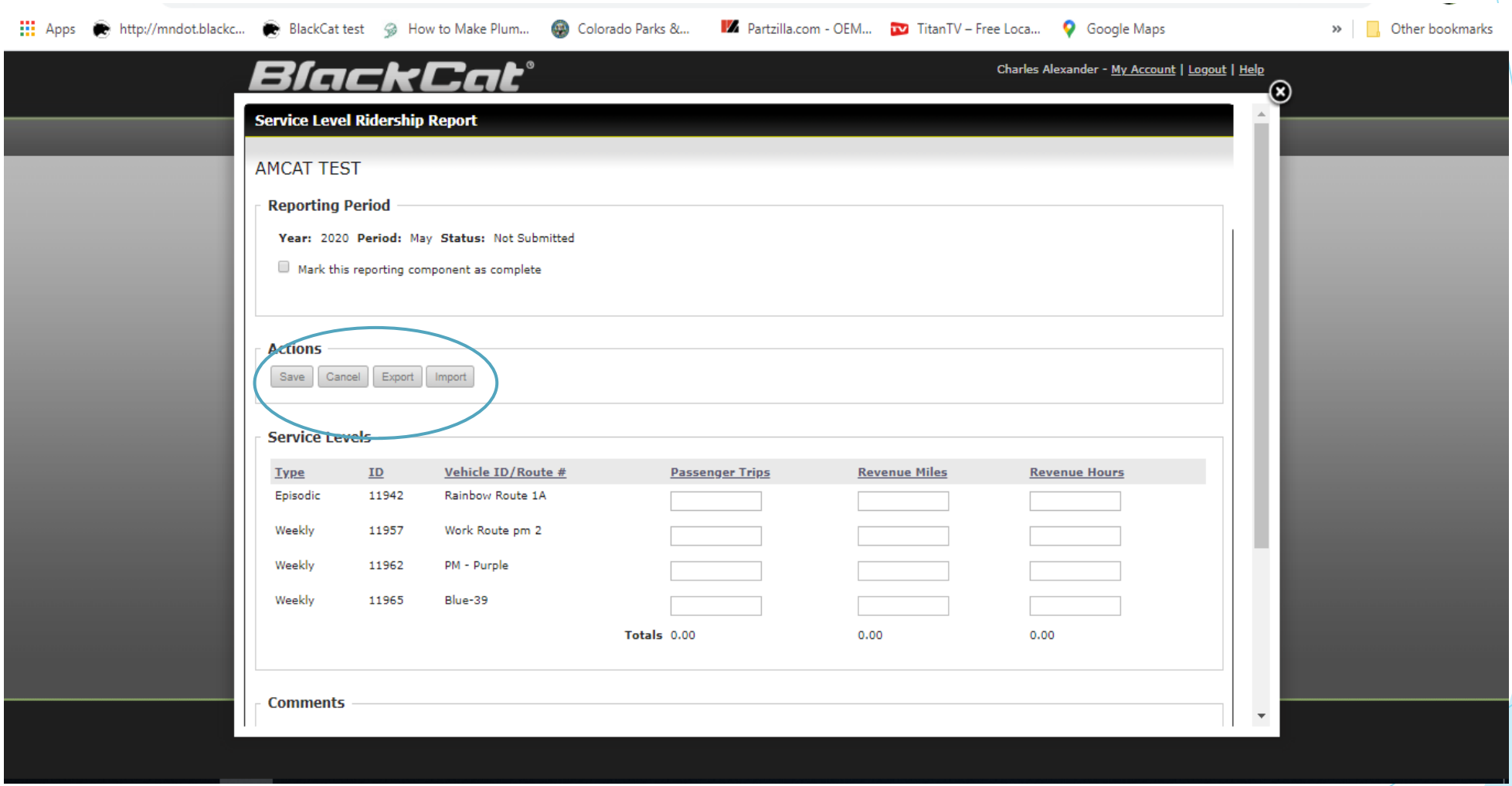
Report View – Service level ridership



Adding Service Levels – report reflects current service levels Manual Entry

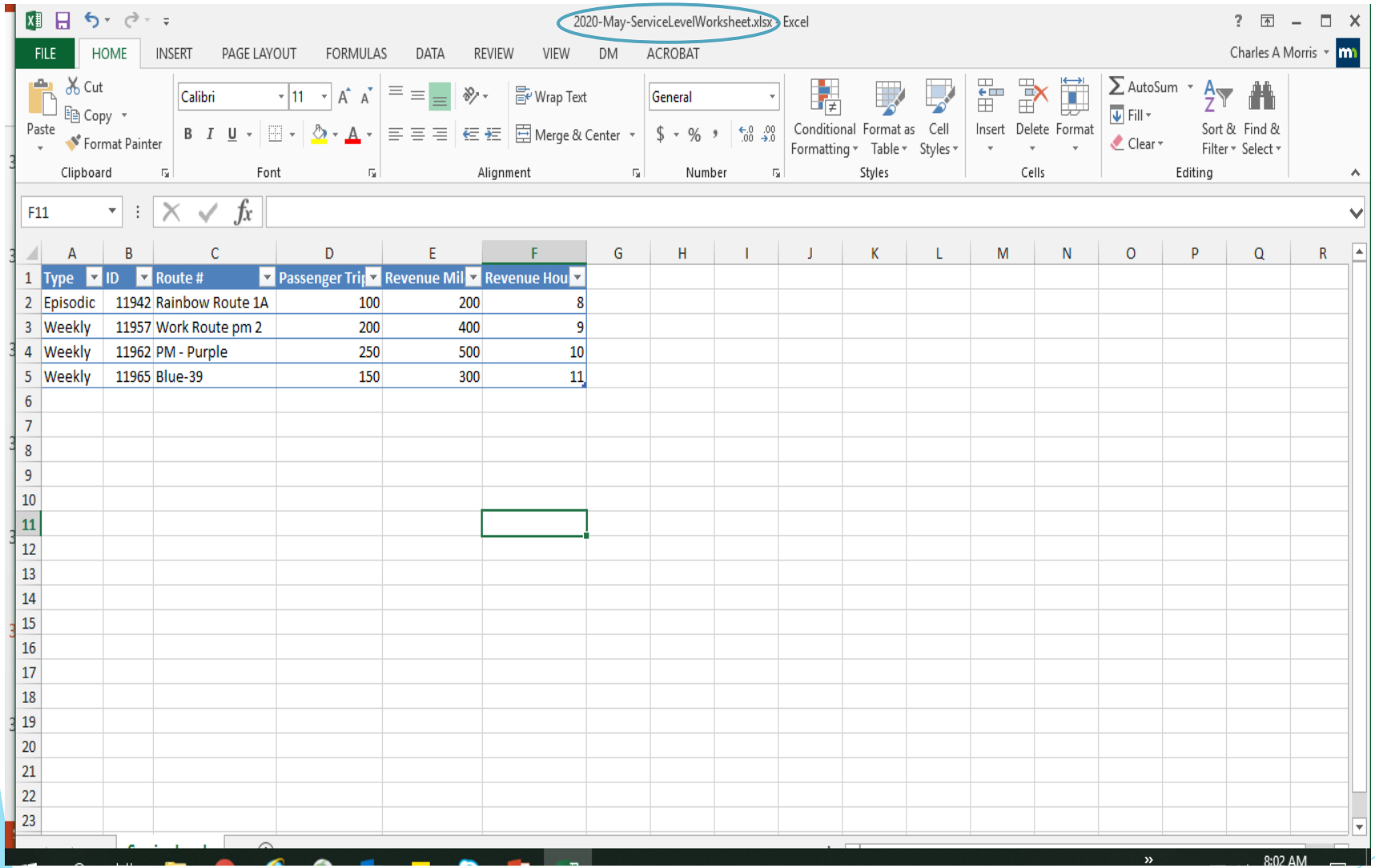


Upload Ridership Levels – Export Button

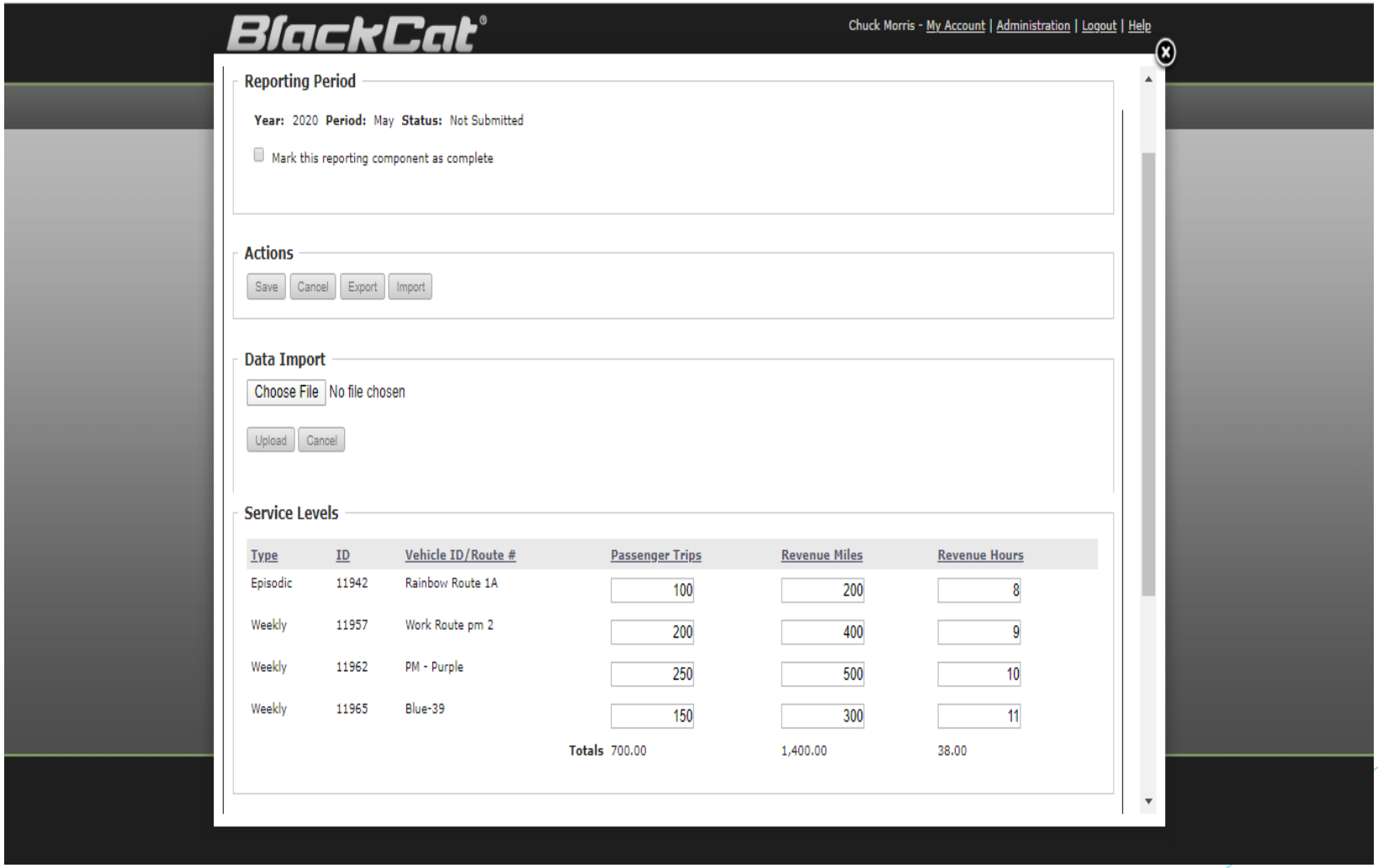


Ridership Export

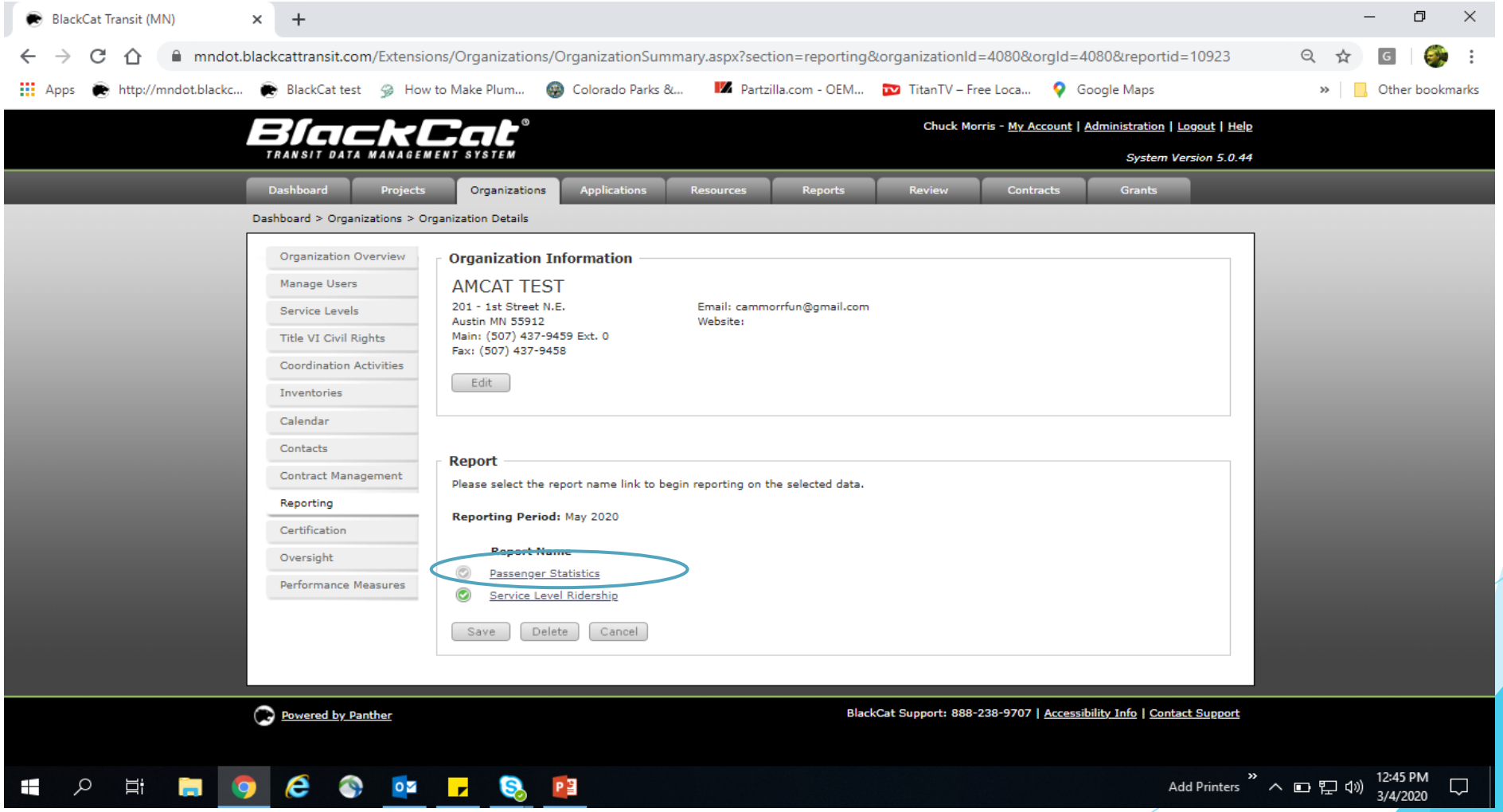
This requires some organization in order to match numbers and paste in the fields.



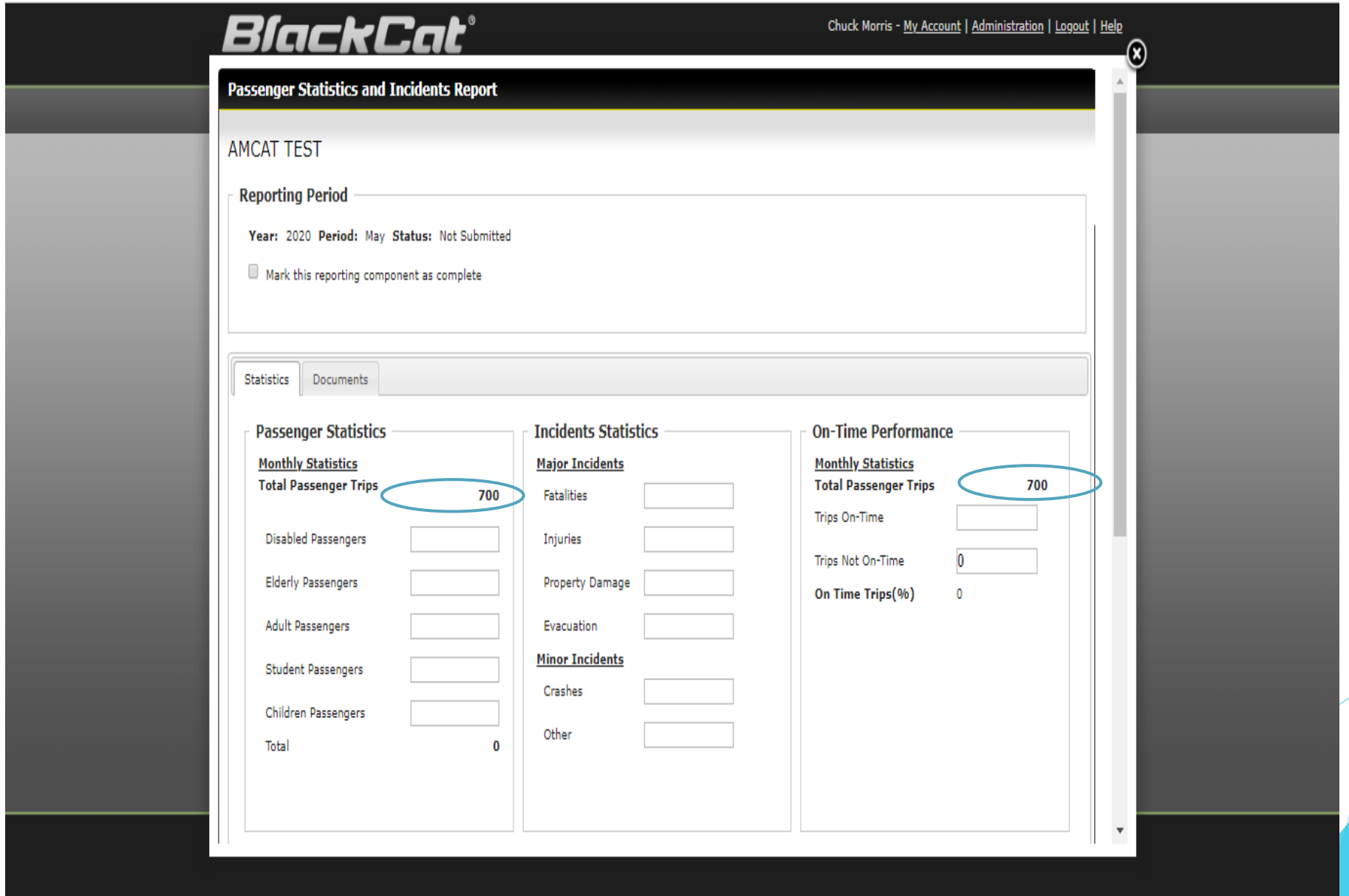
Uploaded Ridership Levels
In the case of errors, validation entries and red highlights.
Miles must always be more than hours..
Review marking report complete



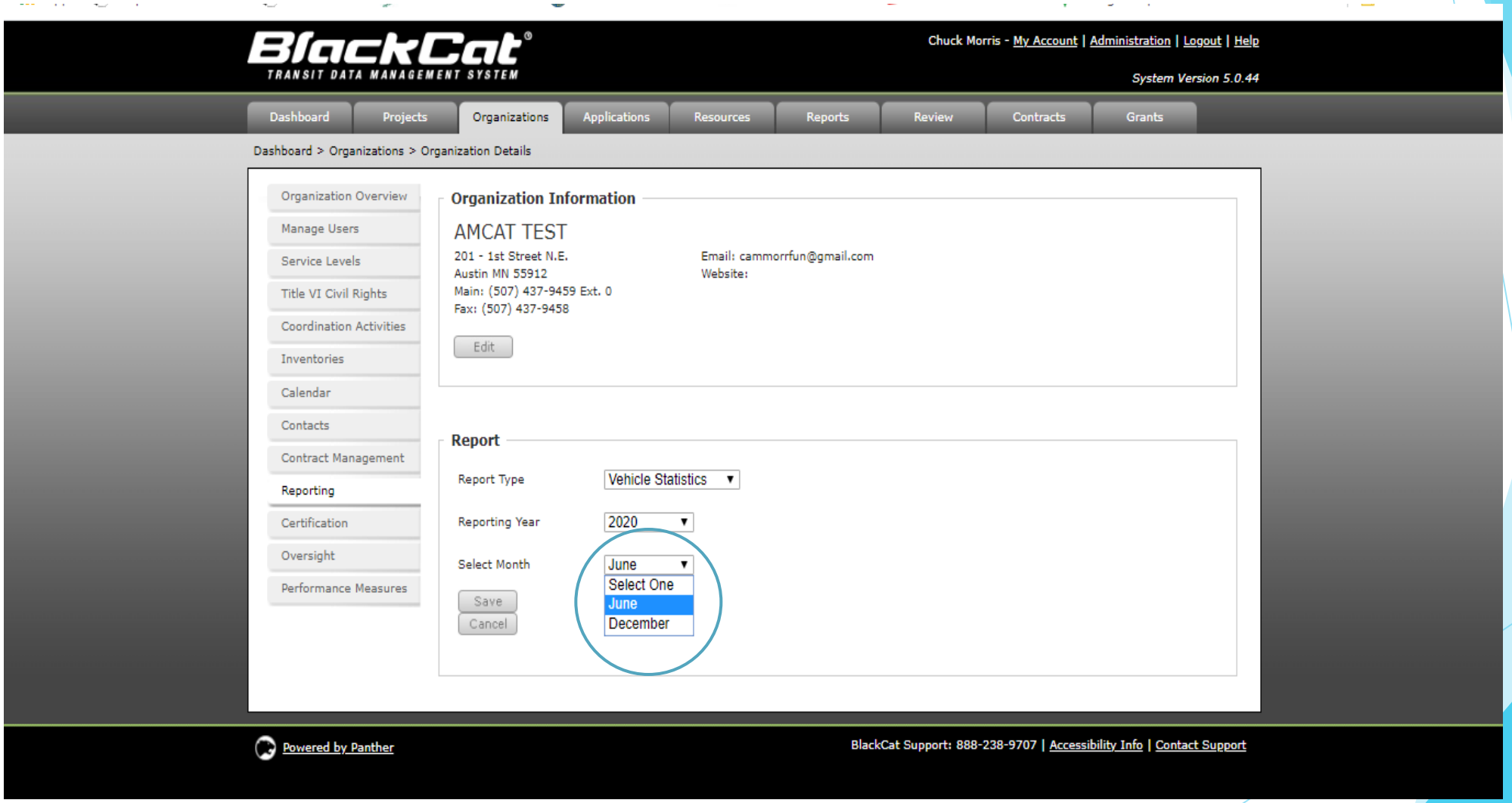
Passenger Statistics – passenger type, incidents, on-time performance
Appears after ridership green check mark.
Passenger type required for 5310
Incident fields must be filled
On-time performance not required for 5310



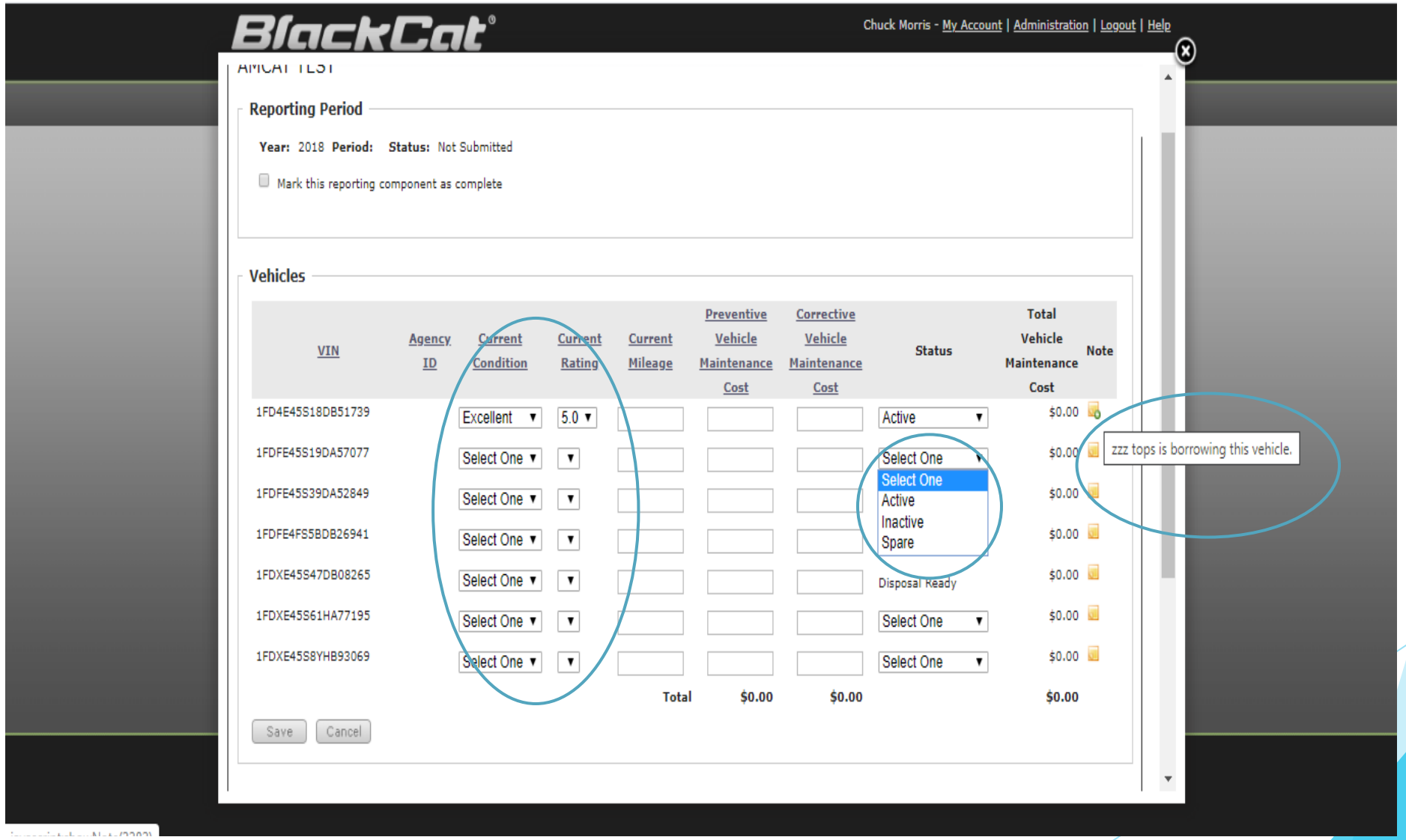
Passenger, incidents and On-time performance



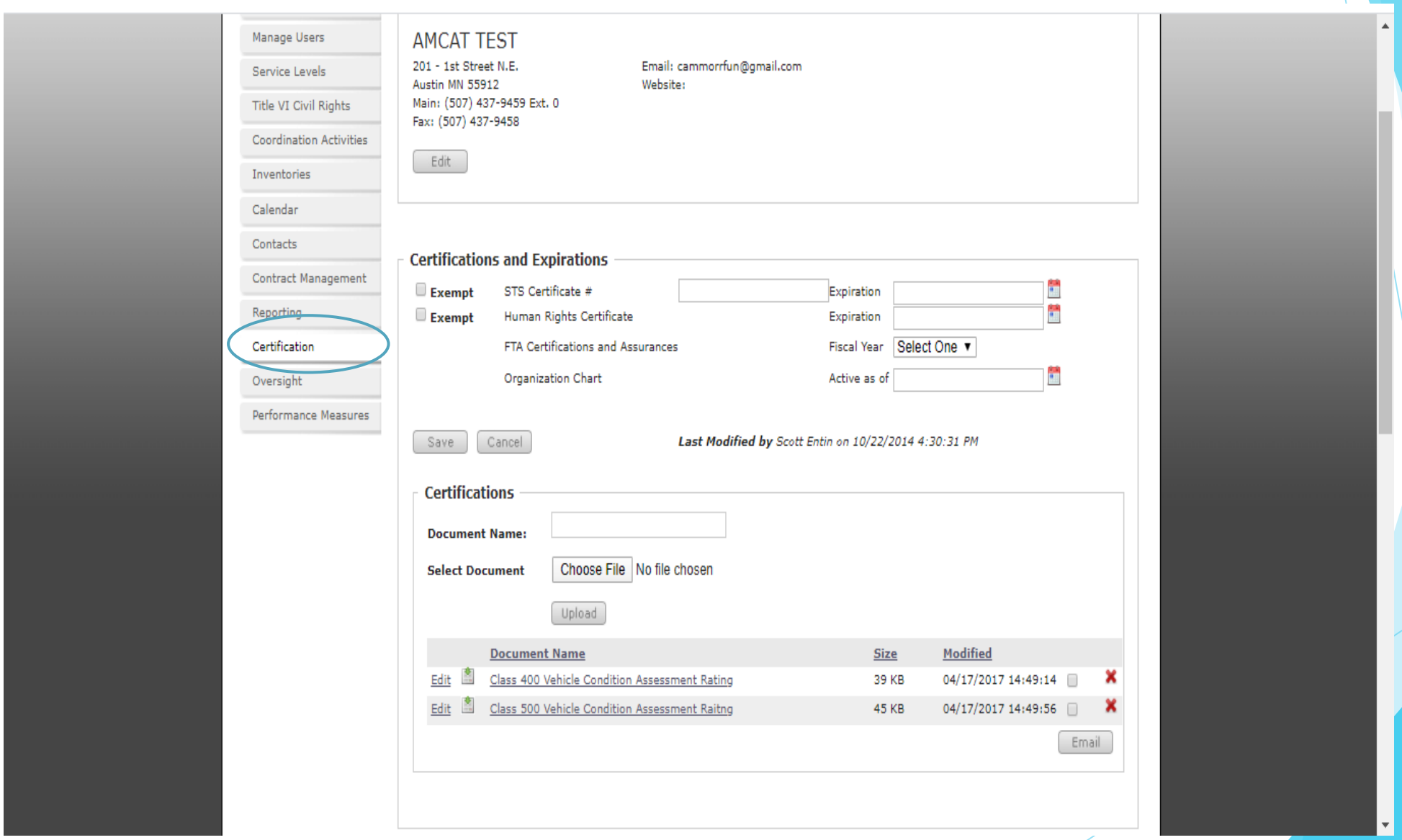
Vehicle Statistics – 2 times per year



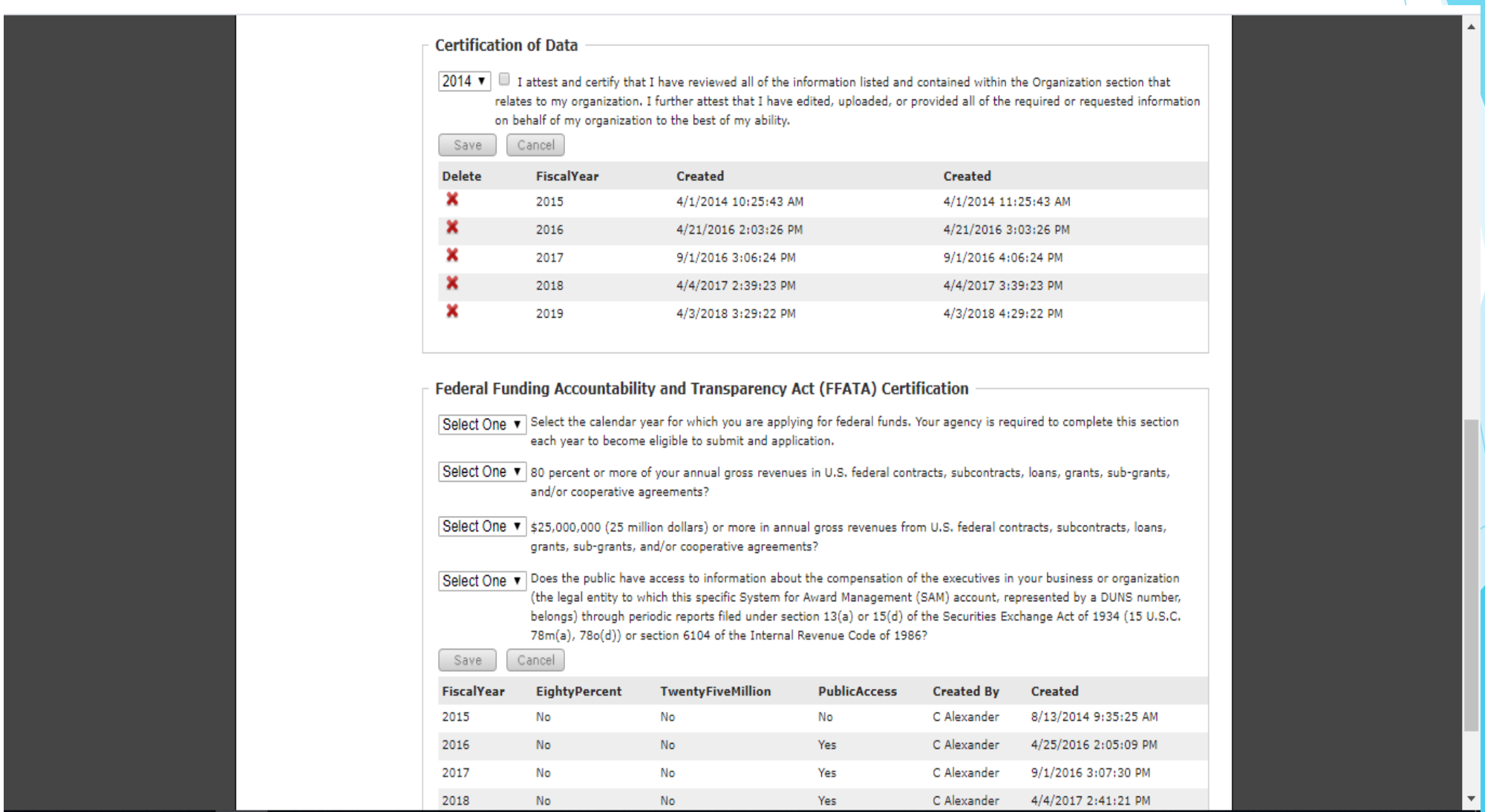
Vehicle Statistics Report – review status of disposed / inactive report should match Vehicle Condition Assessment Rating Form



Certification Tab –Changes Coming



Certification Tab – Certification of Data / FFATA Certification



Certification of Data

2014 ▾ I attest and certify that I have reviewed all of the information listed and contained within the Organization section that relates to my organization. I further attest that I have edited, uploaded, or provided all of the required or requested information on behalf of my organization to the best of my ability.

Save Cancel

Delete	FiscalYear	Created	Created
✘	2015	4/1/2014 10:25:43 AM	4/1/2014 11:25:43 AM
✘	2016	4/21/2016 2:03:26 PM	4/21/2016 3:03:26 PM
✘	2017	9/1/2016 3:06:24 PM	9/1/2016 4:06:24 PM
✘	2018	4/4/2017 2:39:23 PM	4/4/2017 3:39:23 PM
✘	2019	4/3/2018 3:29:22 PM	4/3/2018 4:29:22 PM

Federal Funding Accountability and Transparency Act (FFATA) Certification

Select One ▾ Select the calendar year for which you are applying for federal funds. Your agency is required to complete this section each year to become eligible to submit and application.

Select One ▾ 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements?

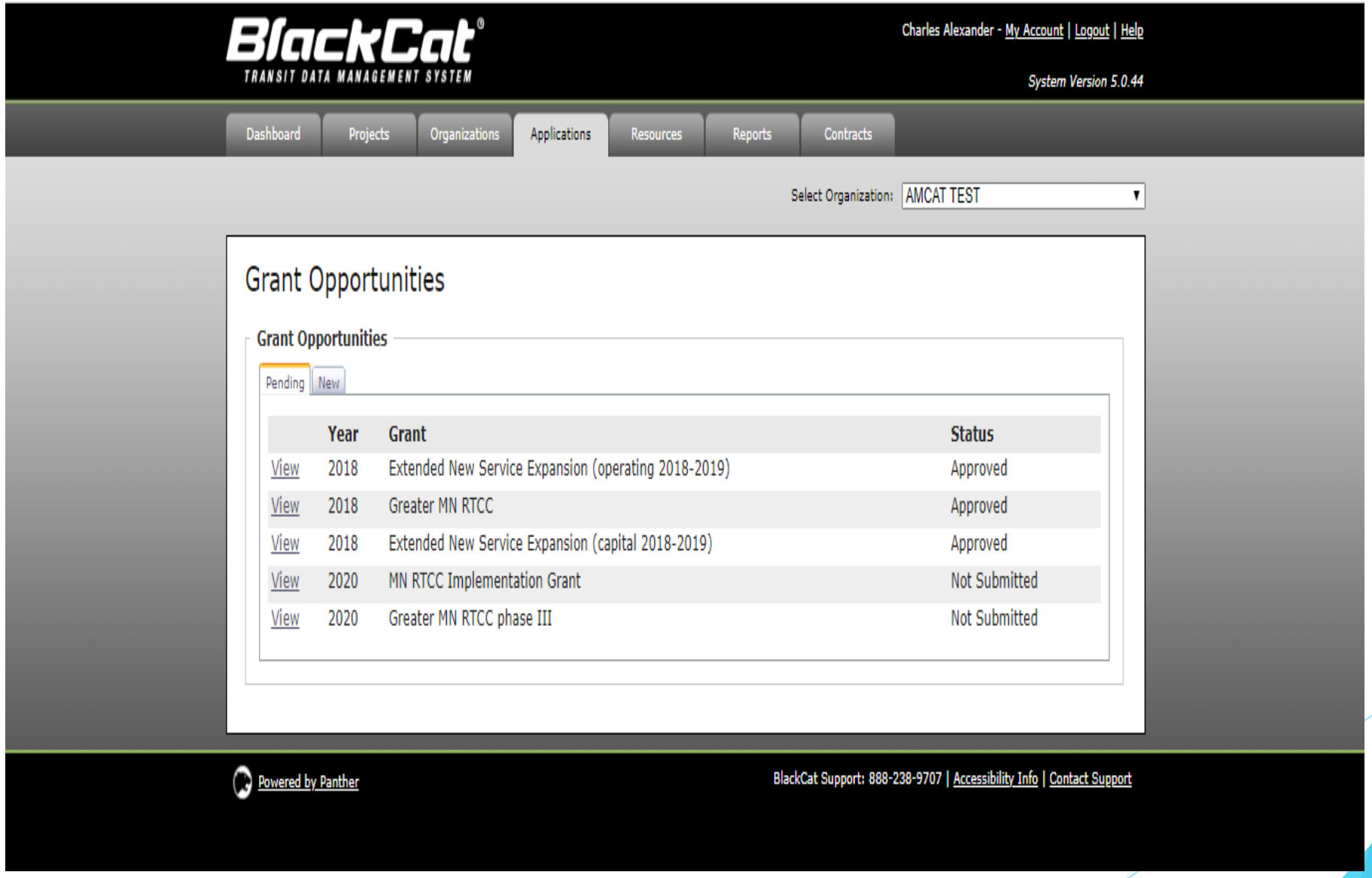
Select One ▾ $25,000,000 (25 million dollars) or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, sub-grants, and/or cooperative agreements?

Select One ▾ Does the public have access to information about the compensation of the executives in your business or organization (the legal entity to which this specific System for Award Management (SAM) account, represented by a DUNS number, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

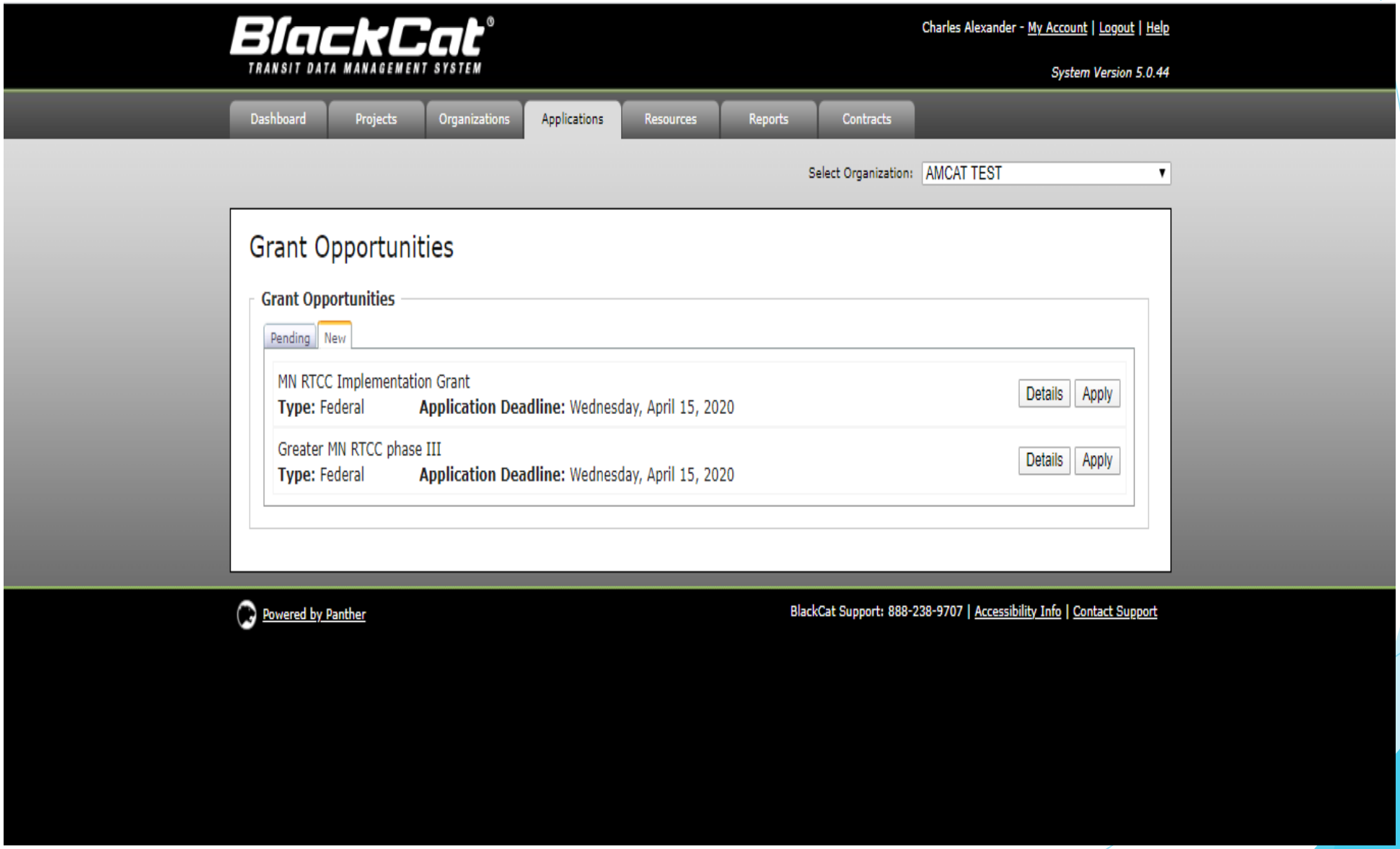
Save Cancel

FiscalYear	EightyPercent	TwentyFiveMillion	PublicAccess	Created By	Created
2015	No	No	No	C Alexander	8/13/2014 9:35:25 AM
2016	No	No	Yes	C Alexander	4/25/2016 2:05:09 PM
2017	No	No	Yes	C Alexander	9/1/2016 3:07:30 PM
2018	No	No	Yes	C Alexander	4/4/2017 2:41:21 PM

Applications - Pending



Applications - New



Overview Live:

- Resources
- Reports
- Contracts

Thanks for Attending!

- For Further assistance- Talk to your project manager!

If you feel amuck, and your hair you'd like to pluck…
try giving a call to Chuck… his wife calls him old buck,
but he likes to help people get un-stuck.
Also open to individual training on BlackCat topics, please email or call.

Chuck Morris 651-366-4178Charles.a.morris@state.mn.us
Kirby Becker 651-366-4176Kirby.Becker@state.mn.us
Gary Taft 651-366-4175Gary.Taft@state.mn.us