

Driver: _____

Date of completion: _____

Behind-the-Wheel Checklist for Passenger Endorsement

Once this training is complete, you must submit it in the TPR by midnight of the second business day since the driver completed the training

This training can take place on a range or a public road.

Trainer Checklist

First, please confirm that you, the trainer, are eligible to perform this training

- I'm registered in the Training Provider Registry (TPR): <https://tpr.fmcsa.dot.gov/Provider>
- I hold a CDL with a passenger endorsement
- This training is taking place in a vehicle whose operator requires a passenger endorsement

AND at least one of the following two options:

- I have at least 2 years of experience driving a CMV that requires a passenger endorsement

OR

- I have at least 2 years of experience as a behind-the-wheel CMV instructor

Training Checklist

Vehicle Orientation

- Indicated familiarity with basic passenger-carrying CMV physical and operational characteristics including overall height, length, width, ground clearances, rear overhang, gross vehicle weight and gross vehicle weight rating, axle weights, wheels and rims, tires, tire ratings, mirrors, steer wheels, lighting, windshield, windshield wipers, engine compartments, basic electric system, and spare tire storage.
- Demonstrated how to adjust the driver's seat and mirrors

Pre-Trip, Enroute, and Post-Trip Inspection

- Practiced a pre-trip inspection including:
 - Emergency exits
 - Interior of the vehicle
 - Restrooms
 - Temperature controls
 - Driver and passenger seat belts
 - Any relevant security-related inspections
 - Cycling-accessible lifts and tie-downs (if applicable)

Baggage and/or Cargo Management

- Demonstrated how to handle passenger baggage and containers
- Showed how to inspect baggage and containers for prohibited items
- Handled and secured devices associated with ADA compliance including
 - Oxygen
 - Wheeled mobility devices

Passenger Safety Awareness Briefing

- Demonstrated ability to brief passengers on safety topics, including
 - seat belts
 - emergency exits
 - emergency phone contact information
 - Fire extinguisher location
 - How to safely walk in the aisle while bus is moving
 - Restroom emergency push button or switch

Passenger Management

- Demonstrated ability to safely load and unload passengers
- Showed ability to deal with disruptive passengers

Railroad-Highway Grade Crossings

- Demonstrated procedures for safely navigating railroad-highway grade crossings