



REQUEST FOR QUOTATION NOTICE

Service Required	Tires CY2023
Type of Procurement	Single
Type of Contract	Fixed Price
Submit Proposal to:	michelle.potter@aeoa.org
Date of Issue of RFQ:	November 22, 2022
Date Questions from Vendors due:	December 5, 2022
Date Quotations Due:	December 7, 2022
Appx Date Vendor Chosen:	December 9, 2022
Method of Submittal:	Email the above address

AEOA/Arrowhead Transit is requesting quotes for the purposes of determining the preferred vendor that provides the best value for meeting our project needs. All vendors who adequately complete the attached Request for Quote form will be considered for this project.

AEOA/Arrowhead Transit is considering the following project:

Arrowhead Transit has a fleet of approximately 125 buses of 5 different types:

- 2 Bluebird Visions with Cummins Diesels (Head Start Buses)
- 43 Ford F550's 2012-2016
- 25 Blue Bird Visions with Ford engines and transmissions 2017-2021 (3 of these are also head start buses)
- 53 Ford E450's 2013-2019 (38 plus 15 from expansion)
- 2 Chevrolet G4500's 2016 (from expansion)

To meet the needs of this fleet, we can assume that each bus will have no more than one full set of tires replaced during the year and many will need none. A full set is comprised of 2 steer tires and 4 drive tires. In the case of the E450 buses, we use the same tire on both front and rear so a set would be 6 tires. The tires listed below are our current model numbers (mostly Bridgestone/Firestone). Any similar tire that is suitable for all-season driving conditions in northern Minnesota will be considered. We do not accept retreaded or regrooved tires – new tires only.

- E450's & G4500's use LT225/75R16 TransForce AT2 tires – 6 tires per set
- F550's use 245/70R19.5 BS250F, FS561 tires on the front – 2 tires per set
- F550's use 245/70R19.5 BSM729F tires on the rear – 4 tires per set
- Bluebird Visions use 225/70R22.5 FS560 tires on the front – 2 tires per set
- Bluebird Visions use 225/70R22.5 M726 tires on the rear – 4 tires per set

Tires are typically ordered from and delivered to our maintenance facility located at 1001 S Broadway in Gilbert, Minnesota. We do our own mounting and balancing. The successful vendor(s) will also be responsible for removing old tire casings from our facility and may have the casing credits associated with sending them in for retread.

Arrowhead Transit qualifies for government pricing on tires and is tax-exempt. As such, the time span between order and delivery is of primary concern. Along with your pricing, please describe your delivery policies: same day, next day, etc. Invoicing is to be completed at the time of tire delivery and brought

with the tires. All tires are to be signed for by one of our maintenance personnel at the time of delivery between the hours of 7:00 AM and 3:00 PM, Monday through Friday, excluding holidays.

Disadvantaged Business Enterprise (DBE) Goal

Race/Gender Neutral Goal

The MnDOT Office of Civil Rights has assigned a Race/Gender Neutral Goal to this project. Responders are directed to read the DBE Provisions, as posted along with this RFQ Notice. The DBE Provisions explains how to comply with the DBE requirements. All responders are encouraged to include their anticipated DBE utilization for the contract in their proposals. **Each responder will still be required to submit a bidders list of all subcontractors and suppliers (both DBE and non-DBE) on projects with an RGN goal.** While DBE participation is encouraged on proposals with an RGN goal, responders are not required to submit GFE documentation specified in **Table A, other than a bidders list (parts D and E of Exhibit B, the GFE Consolidated form)**. Payment information described in **Table C** is required on **all projects**.

To view a listing of certified DBE's, please contact the MnDOT Office of Civil Rights at 651-366-3073, TTY 651-282-5799, or visit their website at <http://www.dot.state.mn.us/civilrights>

The FTA is or will be providing federal assistance for this project in an estimated expected amount of \$46,700; the Assistance Listing number is 20.509.

Termination

If the Contractor is (1) adjudged to be bankrupt; (2) makes a general assignment for the benefit of creditors; (3) has a receiver on account of insolvency; (4) is guilty of substantial violation of any provision of the Contract; (5) fails to promptly pay employees or obligations incidental to proper performance of the Contract; or (6) persistently disregards or permits disregard by employees of laws, ordinances or instructions of AEOA/Arrowhead Transit or its designated representative, then AEOA/Arrowhead Transit may, at its opinion, terminate the Contract without further obligation on the part of AEOA/Arrowhead Transit to the Contractor except for the expenses incurred prior to the termination. If AEOA/Arrowhead Transit or its designated representative believes any action or non-action of the Contractor represents an immediate threat to public safety, AEOA/Arrowhead Transit may suspend service for so long a period as they deem necessary.

Submit all questions related to specific project requirements in writing by December 5, 2022. All questions should be submitted via email to Michelle Potter, at michelle.potter@aeoa.org. All questions regarding this RFQ are to be directed only to Michelle Potter via email. Proposers may be disqualified if any unsolicited contact related to this RFQ is made with an employee or representative of other than the RFQ Administrator during the proposal process.

Submittal of Request for Quote form and any additional documentation must be sent to:

AEOA/Arrowhead Transit
Michelle Potter, Procurement Specialist
702 3rd Avenue South, Virginia, MN 55792
michelle.potter@aeoa.org
(218) 748-7319

The deadline for RFQ submittals is by 3:30 p.m. on December 7, 2022.